



REGULAR MEETING OF THE COUNTY BOARD OF COMMISSIONERS

What: Aitkin County Board Agenda

When: October 14, 2025

Where: Government Center Board Room

The public is invited to join the meeting remotely by phone call:

Phone: **1-415-655-0001**

Access Code: **2559 227 8974**

Meeting Password: **7282**

9:00 a.m.

1) J. Mark Wedel, County Board Chair

- A) Call to Order**
- B) Pledge of Allegiance**
- C) Approval of the Agenda**

9:00 a.m.

D) Citizens Public Comment- Comments from visitors must be informational and not exceed (5) minutes per person (when there is a large number of speakers to be heard, the Board of Commissioners may shorten this time). The County Board generally will not engage in a discussion or debate in those five minutes but will take the information and find answers if that is appropriate. As part of the County Board protocol, it is unacceptable for any speaker to slander or engage in character assassination at a public board meeting. Anyone attending virtually wishing to speak during the public comment period should notify the County Administrators office at 218-927-7276 option 8 no later than 2:30 P.M. on the Monday before the meeting.

- 2) Consent Agenda-** All items on the Consent Agenda are considered to be routine and have been made available to the County Board at least two days prior to the meeting; the times will be enacted by one motion. There will be no separate discussion of these items unless a Board member or citizen so requests, in which event the item will be removed from this Agenda and considered under separate motion.

A) Correspondence File-

September 23, 2025 - October 13, 2025

B) Approve County Board Minutes-

September 23, 2025

C) Approve Electronic Funds Transfers

EFT Report thru 10.06.25

D) Approve Auditor Vouchers-

Auditor Warrants - HHS 09.19.25

E) Approve Auditor Vouchers-

Auditor Warrants 09.19.25

F) Adopt Resolution-

Execution of Limited Use Permit with MN DOT for ATV Trail

G) Approve Commissioner's Vouchers

Commissioner Warrants 09.26.25

H) Approve Auditor Vouchers-

Auditor Warrants - R&B 09.26.25

I) Approve Auditor Vouchers-

Auditor Warrants - HHS 09.26.25

J) Approve Manual Warrants/Voids/Corrections-

ELAN 09.11.25

K) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 09.30.25

L) Approve Auditor Vouchers-

Auditor Warrants - R&B 10.03.25

M) Approve Auditor Vouchers-

Auditor Warrants - HHS 10.03.25

N) Adopt Resolution-

Vacate Portion of CR 77 Right of Way

O) Approve-

2026-2027 Medical Examiner Contract

P) Approve Commissioner's Vouchers

Commissioner Warrants 10.10.25

Q) Adopt Resolution-

LG220 App for Exempt Gambling - Ducks Unlimited Aitkin Area

9:05 a.m.

- 3) Teresa Smude - Aitkin County HRA Executive Director
A) Aitkin County Housing & Redevelopment Authority Update

9:25 a.m.

- 4) Jim Bright – Facilities Coordinator
A) Facilities Updates

9:35 a.m.

- 5) Hannah Sovinski - H&HS Public Health & Mark Jeffers - Economic Development Coordinator
A) Public Health and Economic Impact Presentation

9:55 a.m.

- 6) John Welle – County Engineer
A) 2026-2030 Capital Road Improvement Plan - Discussion Item

10:20 a.m.

- 7) Andrew Carlstrom – Environmental Services Director
A) Update on FEMA Preliminary FIRM Notification - Discussion Item
B) Public Waters Inventory Presentation - Discussion Item
C) Approve "The Overlook at the Preserve" Final Plat

10:50 a.m.

- 8) Board of Commissioners
A) Commissioner Committee Reports

ADJOURN



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

September 23, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:58 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
David Minke	County Administrator	Present
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

A moment of silence for Charlie Kirk.

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Bret Sample
SECONDER: Commissioner Michael Kearney

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Laurie Westerlund

A) Correspondence File-

September 9, 2025 - September 22, 2025

B) Approve County Board Minutes-

September 9, 2025

C) Approve Electronic Funds Transfers

Total	\$2,270,292.69
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D) Approve Auditor Vouchers-

Auditor Warrants - HHS 09.05.25

General	\$30.10	HHS	\$31,834.75			Total	\$31,864.85
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E) Approve Commissioner's Vouchers

Commissioner Warrants 09.12.25

General	\$220,132.46	R&B	\$81,841.83	HHS	\$1,585.71	State	\$9,041.50
Trust	\$9,178.59	Forest	\$37,660.64	Taxes	\$1,143.68	LLCC	\$2,204.67
Parks	\$15,646.12	COVID	\$10,152.00			Total	\$388,587.20

F) Approve Auditor Vouchers-

Sales/Use & Diesel Tax 09.12.25

General	\$112.88	R&B	\$2,129.77	Trust	\$47.36	LLCC	\$48.84
Parks	\$504.79					Total	\$2,843.64

G) Approve Auditor Vouchers-

Auditor Warrants - R&B 09.12.25

R&B	\$711,256.78					Total	\$711,256.78
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H) Approve Auditor Vouchers-

Auditor Warrants - HHS 09.12.25

General	\$496.52	HHS	\$92,168.90			Total	\$92,665.42
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I) Approve Manual Warrants/Voids/Corrections-

ELAN 08.25.25

General	\$5,319.63	LLCC	\$755.45	R&B	\$992.19	HHS	\$252.51
						Total	\$7,319.78

J) Adopt Resolution-

LG220 App for Exempt Gambling - Jacobson Fire & Rescue Org

K) Approve Manual Warrants/Voids/Corrections-

ELAN 09.15.25

General	\$1,757.62	State	\$113,651.15	LLCC	\$160.33	Parks	\$160.00
						Total	\$115,729.10

L) Adopt Resolution-

Final Contract Payment #20247

M) Information Only

Investment Report

Regular Agenda

3A John Welle – County Engineer

Motion to:

Approve Equipment Purchase - Excavator

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Travis Leiviska**SECONDER:** Commissioner Bret Sample

3B John Welle – County Engineer

Motion to:

Approve 2026 Highway Maintenance/Construction Contract Schedule

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Travis Leiviska

4A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - CPL Grant with MDHA for Tree Planting

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Michael Kearney**Resolution #** 20250923-108

5A Kathleen Ryan – County Auditor

Motion to:

Set Public Hearing Date - New Off Sale Liquor License-OM Malmo LLC dba Malmo Market

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Travis Leiviska**SECONDER:** Commissioner Michael Kearney**Public Hearing Date:** 10:00 a.m. on October 28, 2025 at Aitkin County Government Center Board Room

5B Kathleen Ryan – County Auditor

Discussion Item

2024 Audit Review/Presentation

RESULT: DISCUSSION ITEM**MOVER:****SECONDER:**

Unmodified opinion

5C Kathleen Ryan – County Auditor

Motion to:

Adopt Resolution - 2026 Preliminary Levy

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Bret Sample**SECONDER:** Commissioner Travis Leiviska**Resolution #** 20250923-109

- 6A Arlene Selander – Executive Director of Petals of Peace

Informational Only

Petals of Peace Presentation

RESULT: INFORMATIONAL ONLY
MOVER:
SECONDER:

- 7A David Minke – County Administrator

Administrator Updates

Reminder of option to have tour/walk through of the HHS Remodel with Facilities Coordinator

- 8A Board of Commissioners

Commissioner Committeess

Aitkin County Community Corrections, MN Rural Counties, AMC - Public Safety Committee, Lakes and Pines, National Rural Action Caucus, Agriculture and Rural Affairs, Snake Rivier 1W1P Policy, AMC Fall Policy Conference, MIA Come Back and Funeral, Planning Commission, Planning Commission Workshop, Arrowhead Economic Opportunity Agency, Arrowhead Counties Association, Arrowhead Regional Development Committee, Complete Against Elected Officials event, Personnel Committee, County Garage Sale, Meeting with North Memorial Ambulance, Iron Range visit

- 9A Bobbie Danielson – Human Resources Director

Closed Session for Labor Negotiations (MN Stat. 13D.03)

Motion to Close Meeting Under MN Statute 13D.03 Subd.1(b) Labor Negotiations

Motion made at 11:50 a.m.

MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Bret Sample
Attendance of those present during Closed Session

J. Mark Wedel	District #1
Laurie Westerlund	District #2
Travis Leiviska	District #3
Bret Sample	District #4
Michael Kearney	District #5
David Minke	County Administrator
Bobbie Danielson	Human Resources Director

Motion to Reopen Meeting

Motion made at 12:41 p.m.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Laurie Westerlund
SECONDER: Commissioner Travis Leiviska

Motion made by Commissioner Laurie Westerlund, seconded by Commissioner Bret Sample to appoint Commissioners Michael Kearney and Travis Leiviska as the primary negotiation Commissioners with Commissioner Bret Sample as the alternative.

Motion to Adjourn

Motion made at 12:44 p.m.

RESULT: APPROVED (5 TO 0)
MOVER: Commissioner Travis Leiviska
SECONDER: Commissioner Michael Kearney
Next Meeting: Tuesday, October 14, 2025

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

David J. Minke
County Administrator



Board of County Commissioners Agenda Request

2C
Agenda Item #

Requested Meeting Date: 10/14/2025

Title of Item: EFT Report

☐ REGULAR AGENDA ☒ CONSENT AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☐ Information Only
Submitted by: Lori Grams		Department: County Treasurer
Presenter (Name and Title): NA		Estimated Time Needed:
Summary of Issue: EFT Report thru 10/6/2025		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		

ELECTRONIC FUNDS TRANSFER
Thru October 6, 2025 Board Meeting October 14, 2025

Abstract Number	Date	Amount	Reason
22391	9/19/2025	\$581,191.54	Payroll Abstract
22392	9/19/2025	\$22,518.22	Auditor Abstract
22394	9/26/2025	\$150,111.80	Commissioner Abstrct
22395	9/26/2025	\$122,848.44	Auditor Abstract
22396	9/26/2025	\$19,411.53	Auditor Abstract
22397	9/25/2025	\$5,734.16	Manual Abstract
22398	9/30/2025	\$7,844.83	Manual Abstract
22399	10/3/2025	\$217,025.23	Auditor Abstract
22400	10/3/2025	\$929,709.76	Payroll Abstract
22401	10/3/2025	\$29,198.50	Auditor Abstract
			\$0
			Voids/No ACH
			22393
		\$2,085,594.01	

S:Board Report:2025 EFT Board Report Thru Date



Print List in Order By:

4

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?:

N

Paid on Behalf Of Name
on Audit List?:

N

Type of Audit List:

S

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?:

N

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
14590	ACKLEY/ISAAC	287.78	3 Transactions
11701	Advocates For Family Peace	80.00	1 Transactions
88284	Aitkin Co Recorder	26.00	2 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	185.81	4 Transactions
783	Canon Financial Services, Inc	757.03	3 Transactions
10399	Cox/Lisa	71.56	1 Transactions
11051	Department of Human Services	438.00	6 Transactions
10342	DHS-Anoka Metro Rtc	500.00	1 Transactions
9220	Dhs-Msop	11,501.00	4 Transactions
89965	DHS-ST PETER-SEE LIST	3,881.20	1 Transactions
9590	FFF Enterprises	18,765.81	1 Transactions
10526	Jarvela/Jennifer	94.72	2 Transactions
9702	LEWIS/JULIE	386.34	3 Transactions
11072	Lutheran Social Service MN Guardianship	1,365.30	5 Transactions
5910	Mille Lacs Band Family Services	167.02	2 Transactions
10571	Nexus Gerard Family Healing	15,569.13	1 Transactions
10109	Quadiant, Inc	607.14	3 Transactions
9489	Redwood Toxicology Laboratory, Inc	448.44	9 Transactions
10394	Resource Training & Solutions	2,331.80	11 Transactions
13876	SCHOENROCK/ADAM	248.14	2 Transactions
91311	Schultz Perlberg/Jessi	113.82	1 Transactions
86177	Sheriff Aitkin County	60.00	1 Transactions
15347	St Louis County - PHHS	3,478.44	3 Transactions
10530	The Therapist PLC	585.00	3 Transactions
9567	THOMPSON/ANESSA	165.95	2 Transactions
10440	Young/Griffin	498.37	3 Transactions
Final Total		62,613.80	26 Vendors
			78 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	62,613.80	Health & Human Services
All Funds	62,613.80	Total

Approved by,

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WLB1
9/18/25

9:48AM

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



2E

Page 1

Print List in Order By:

1	1 - Fund (Page Break by Fund)
	2 - Department (Totals by Dept)
	3 - Vendor Number
	4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

1 General Fund

Vendor Name
 No.

Amount

10685 Countryside Cabinets & Tops

3,650.00

1 Transactions

1 Fund Total:

3,650.00

General Fund

1 Vendors

1 Transactions

Final Total:

3,650.00

1 Vendors

1 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	3,650.00	General Fund
All Funds	3,650.00	Total

Approved by,

.....
.....
.....



Board of County Commissioners Agenda Request

2F
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: Execution of Limited Use Permit with MN DOT for ATV Trail

☐ REGULAR AGENDA ☒ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☒ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☐ Information Only
Submitted by: Dennis (DJ) Thompson		Department: Land
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: A resolution was adopted at the June 24th County Board meeting authorizing Aitkin County to apply for a Limited Use Permit from MN DOT for the Mille Lacs Connector ATV Trail. That permit was issued pending the adoption of the attached resolution authorizing the Land Commissioner to execute the permit. The County Attorney has reviewed the permit language.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Adopt resolution for execution of a Limited Use Permit with the Commissioner of Transportation, State of Minnesota.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 14, 2025

By Commissioner: xxx

20251014-xxx

Exhibit B

Limited Use Permit Between Aitkin County and the Commissioner of Transportation, State of Minnesota

WHEREAS, at its June 24th Board Meeting, the Aitkin County Commissioners adopted a resolution authorizing the execution of a Limited Use Permit between Aitkin County and the Commissioner of Transportation, State of Minnesota.

WHEREAS, Limited Use Permit #0110-0037 has been issued to Aitkin County.

NOW THEREFORE BE IT RESOLVED, that the Aitkin County Board of Commissioners does hereby approve said Limited Use Permit and authorizes and directs the Land Commissioner to execute, on behalf of the Aitkin County Land Department, the aforesaid Limited Use Permit and its amendments.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, David J. Minke, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of October 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of October 2025

David J. Minke
County Administrator

WLB1
9/23/25 11:28AM

Aitkin County



2G

Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1

9/23/25

11:28AM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 2

1 General Fund

Vendor No.	Name	Amount	
9152	ACI Payments Inc	5.00	1 Transactions
9562	Advanced Business Methods, Inc.	823.81	2 Transactions
117	Aitkin County Sheriff	27.00	1 Transactions
86222	Aitkin Independent Age	4,326.64	15 Transactions
170	Aitkin Motor Company	3,544.49	3 Transactions
9561	Amazon Business	737.19	8 Transactions
10745	American Mailing Machines, Inc	442.95	1 Transactions
10645	Angie's Acres, LLC	1,083.10	1 Transactions
14563	Anoka County Corrections	6,880.50	1 Transactions
10365	Antoine Electric, Inc.	5,775.63	3 Transactions
248	Association of Mn Counties	1,625.00	3 Transactions
15239	AT&T Mobility (P&Z)	274.38	2 Transactions
9203	AT&T Mobility (Sheriff's)	1,960.41	6 Transactions
10981	Bakken/Glen A.J.	100.00	1 Transactions
13725	Beartooth Hardware Inc	629.12	8 Transactions
552	Betley/Terry J	107.30	2 Transactions
783	Canon Financial Services, Inc	748.26	3 Transactions
15142	Christensen/Charles	352.90	4 Transactions
10747	Christy/Elijah	180.00	1 Transactions

1 General Fund

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor No.	Name	Amount	
9085	Climate Makers Inc	3,963.00	2 Transactions
2763	Countryside Sanitation, LLC	2,137.30	1 Transactions
5893	CTC - 446126	155.00	1 Transactions
9612	Discovery Publishing, Inc.	303.95	1 Transactions
11372	DS Solutions, Inc.	500.00	1 Transactions
15145	Field Training Solutions	295.00	1 Transactions
1775	Galls LLC	197.96	2 Transactions
1818	Glen's Sign Design	600.00	1 Transactions
14559	Goodin Company	94.03	1 Transactions
9867	Government Management Group Inc	3,750.00	1 Transactions
15362	GuidePoint Pharmacy #114 Aitkin	2,013.54	2 Transactions
10097	Harms Monroe/Penny	93.36	1 Transactions
7525	Hometown Bldg Supply	545.19	4 Transactions
13602	Hughley/Josh	79.20	1 Transactions
2340	Hyytinen Hardware Hank	372.41	13 Transactions
88628	Imperial Dade	1,640.78	1 Transactions
4812	JC32 Teamsters H&W Fund	37,053.00	4 Transactions
14832	Kulifaj / Stephen	240.00	2 Transactions
5767	Lamke/Dennis C.	50.00	1 Transactions
11990	Lange/David	181.20	2 Transactions

WLB1

9/23/25

11:28AM

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 4

1 General Fund

Vendor No.	Name	Amount	
252	Lynn Peavey Company	77.09	1 Transactions
2953	MACPZA	450.00	2 Transactions
3100	McGregor Oil	82.81	1 Transactions
9825	McGregor Print Pros, LLC	44.00	2 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	470.11	1 Transactions
999999000	MINNESOTA ENERGY RESOURCES	115.46	1 Transactions
10948	MN Dept of Labor & Industry	145.00	1 Transactions
10506	Neumann/Gregory J	185.00	2 Transactions
9228	North Memorial Ambulance Service	2,018.00	1 Transactions
3336	Office Of MN. IT Services	1,338.65	1 Transactions
10677	Olsen/Gerald D	50.00	1 Transactions
3789	Pan-O-Gold Baking Company	231.76	3 Transactions
9808	Performance Foodservice	7,310.93	4 Transactions
3987	Ramsey County Medical Examiner	1,893.00	1 Transactions
4010	Rasley Oil Company	854.36	7 Transactions
9489	Redwood Toxicology Laboratory, Inc	206.82	2 Transactions
84172	Riverwood Healthcare Center	11,328.39	6 Transactions
10289	Roger's Two Way Radio, Inc.	2,189.30	1 Transactions
89796	Ryan/Kathleen	385.10	2 Transactions
9930	SHI International Corp.	2,770.03	2 Transactions

1 General Fund

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount	
13424	Sonnee/Dennise J	188.20	2 Transactions
10746	The Market	394.52	1 Transactions
86235	The Office Shop Inc	3,642.85	8 Transactions
13934	The Tire Barn	1,081.31	5 Transactions
10930	Tidholm Productions	1,928.84	6 Transactions
15126	Timinski/Matthew	100.00	1 Transactions
9894	Vault Health	415.16	3 Transactions
8612	Veenker/Thomas H	135.30	2 Transactions
14558	Verizon Wireless-VCET	150.00	1 Transactions
11507	Waste Management of Minnesota, Inc	17,466.11	1 Transactions
9302	WEX Bank	12,326.21	3 Transactions
9933	WEX BANK - Veteran Services	421.34	1 Transactions
5128	Widseth Smith & Nolting Inc	2,720.00	1 Transactions
11970	Wikelius/Charles	50.00	1 Transactions
9255	Witt/Warren	100.00	1 Transactions
13848	WYATT'S TOWING & Recovery 24-7	300.00	1 Transactions

1 Fund Total:	157,454.25	General Fund	75 Vendors	189 Transactions
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Aitkin County



2 Reserves Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount			
9561	Amazon Business	74.48	1 Transactions		
9930	SHI International Corp.	775.30	2 Transactions		
5128	Widseth Smith & Nolting Inc	7,425.00	1 Transactions		
2 Fund Total:		8,274.78	Reserves Fund	3 Vendors	4 Transactions

WLB1

9/23/25

11:28AM

3 Road & Bridge

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 7

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>	
86222	Aitkin Independent Age	109.80	1 Transactions
195	Aitkin Tire Shop	950.00	2 Transactions
9561	Amazon Business	178.93	2 Transactions
13620	American Door Works	656.38	1 Transactions
7916	AT&T Mobility (R&B)	38.23	1 Transactions
10744	BARNUM COMPANIES, INC	626.24	1 Transactions
13725	Beartooth Hardware Inc	116.37	3 Transactions
8048	Cemstone Products Company	2,861.01	1 Transactions
14887	Cintas Corporation	45.95	2 Transactions
2763	Countryside Sanitation, LLC	193.05	2 Transactions
5893	CTC - 446126	350.00	1 Transactions
1818	Glen's Sign Design	120.00	1 Transactions
1959	H & L Mesabi Inc	53,200.00	4 Transactions
14741	Hawkinson Sand & Gravel	3,895.34	1 Transactions
2340	Hyytinen Hardware Hank	92.00	6 Transactions
11406	Innovative Office Solutions, LLC	208.92	1 Transactions
91187	Lake Country Power	395.45	5 Transactions
10556	MCGREGOR MINI STORAGE LLC	1,000.00	1 Transactions
3100	McGregor Oil	2,084.21	1 Transactions

3 Road & Bridge

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 8

Vendor	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
3334	MCIT	1,000.00	1 Transactions
13711	Mickelson/Ben	200.00	1 Transactions
8527	Midstates Equipment & Supply, Inc.	35,654.46	2 Transactions
9694	Midwest Lock & Door, Inc.	308.80	1 Transactions
8819	Mille Lacs Energy Coop-Aitkin	1,644.40	1 Transactions
10720	Nuss Truck Group Inc	137.20	1 Transactions
10412	O'Reilly Auto Parts	660.33	3 Transactions
4010	Rasley Oil Company	25.99	1 Transactions
4070	Riley Auto Supply	1,763.50	9 Transactions
5791	Sappi	500.00	1 Transactions
11605	Shred Right	42.53	1 Transactions
10455	Temco	131.76	1 Transactions
6097	Verizon Wireless	467.84	1 Transactions
13313	Wilkie/Gary L.	190.00	1 Transactions
8279	Winzer Franchise Company	1,288.37	3 Transactions

3 Fund Total:	111,137.06	Road & Bridge	34 Vendors	65 Transactions
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WLB1
9/23/25 11:28AM
9 State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount			
4580	Mn Dept Of Finance	120.00		1 Transactions	
9 Fund Total:		120.00	State	1 Vendors	1 Transactions

WLB1
9/23/25 11:28AM
10 Trust

Aitkin County



Audit List for Board **COMMISSIONER'S VOUCHERS ENTRIES**

Page 10

Vendor No.	Name	Amount			
9562	Advanced Business Methods, Inc.	82.25	1 Transactions		
170	Aitkin Motor Company	1,257.21	2 Transactions		
10452	AT&T Mobility	660.03	1 Transactions		
5893	CTC - 446126	350.00	1 Transactions		
1430	Dotzler Power Equipment	17.90	1 Transactions		
5791	Sappi	1,895.20	1 Transactions		
10 Fund Total:		4,262.59	Trust	6 Vendors	7 Transactions

11 Forest Development

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount	
12526	Bixby/James	80.50	2 Transactions
10565	Elvecrog/Glenn C	56.00	2 Transactions
10245	Emery Inc.	1,225.00	1 Transactions
7525	Hometown Bldg Supply	60.79	1 Transactions
2270	Hoppe/Russell Peter	78.40	2 Transactions
14014	Hughes/Steven Roger	60.20	2 Transactions
12512	MARCUM/ROBERT	82.60	2 Transactions
12077	Stromberg/Kevin	68.60	2 Transactions
10519	Thoms/Douglas W.	77.00	2 Transactions
4927	Turnock/Franklin Allen	35.00	1 Transactions
10017	Tveit/Galen	60.20	2 Transactions
8612	Veenker/Thomas H	91.00	2 Transactions

11 Fund Total:	1,975.29	Forest Development	12 Vendors	21 Transactions
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WLB1
9/23/25 11:28AM

Aitkin County



13 Taxes & Penalties

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor No.	Name	Amount			
999999000	BISHOP/SAMUEL	34.00	1	Transactions	
999999000	FARM ISLAND LAKE PARTNERSHIP LP	1,205.00	1	Transactions	
999999000	KRUTA/JAMES	98.16	1	Transactions	
999999000	LERITZ/MIKAL	16.00	1	Transactions	
999999000	MINNESOTA ENERGY RESOURCES	7,266.00	1	Transactions	
999999000	RIBAR/ANGELA	64.00	1	Transactions	
999999000	TOPLINE FINANCIAL CREDIT UNION	332.00	1	Transactions	
999999000	WENDLAND/VIRGIE	1,755.00	1	Transactions	
13 Fund Total:		10,770.16	Taxes & Penalties	8 Vendors	8 Transactions

WLB1

9/23/25

11:28AM

19 Long Lake Conservation Cen

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Page 13

Vendor No.	Name	Amount	
11234	Adam's Pest Control Inc	2,261.00	5 Transactions
9562	Advanced Business Methods, Inc.	98.70	1 Transactions
85003	Aitkin County DAC	67.50	1 Transactions
13725	Beartooth Hardware Inc	98.68	3 Transactions
246	Brothers Fire & Security	332.00	1 Transactions
2763	Countryside Sanitation, LLC	157.95	1 Transactions
10462	HY-C	3,706.27	1 Transactions
10477	Kuhns/Julia	50.00	1 Transactions
8819	Mille Lacs Energy Coop-Aitkin	531.35	2 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	2,681.97	5 Transactions
9606	Minnesota Deer Hunters Association	2,625.00	1 Transactions
3776	Palisade One Stop	281.82	2 Transactions
3810	Paulbeck's County Market	13.25	2 Transactions
4010	Rasley Oil Company	75.49	1 Transactions
4070	Riley Auto Supply	73.96	2 Transactions
4968	Upper Lakes Foods, Inc	1,216.03	2 Transactions

19 Fund Total:**14,270.97****Long Lake Conservation Center****16 Vendors****31 Transactions**

WLB1
9/23/25 11:28AM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 14

Vendor No.	Name	Amount			
3024	Kingsley/Russell Lee	7,000.00	1 Transactions		
3160	Mille Lacs Energy Coop-Albert Lea	319.90	1 Transactions		
9109	Nelson Sanitation & Rental, Inc.	84.00	1 Transactions		
9491	Nistler/Tony	3,510.00	1 Transactions		
9617	Timber Lakes Septic Service, Inc.	400.00	2 Transactions		
4927	Turnock/Franklin Allen	1,000.00	1 Transactions		
11507	Waste Management of Minnesota, Inc	559.98	3 Transactions		
13627	Wruck Sewer and Portable Rental	1,482.00	8 Transactions		
5295	Ziegler Inc	3,990.00	1 Transactions		
21 Fund Total:		18,345.88	Parks	9 Vendors	19 Transactions

WLB1
9/23/25 11:28AM
22 Coronavirus Relief Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	<u>Name</u>	<u>Amount</u>			
9085	Climate Makers Inc	15,497.78	3 Transactions		
22 Fund Total:		15,497.78	Coronavirus Relief Fund	1 Vendors	3 Transactions
Final Total:		342,108.76	165 Vendors	348 Transactions	

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	157,454.25	General Fund	
2	8,274.78	Reserves Fund	
3	111,137.06	Road & Bridge	
9	120.00	State	
10	4,262.59	Trust	
11	1,975.29	Forest Development	
13	10,770.16	Taxes & Penalties	
19	14,270.97	Long Lake Conservation Center	
21	18,345.88	Parks	
22	15,497.78	Coronavirus Relief Fund	
All Funds	342,108.76	Total	Approved by,
			
			

WLB1
9/25/25

8:42AM

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



2H

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1
9/25/25 8:42AM

Aitkin County



Audit List for Board **AUDITOR'S VOUCHERS ENTRIES**

Page 2

3 Road & Bridge

Vendor Name
 No.

Amount

10316 CASPER CONSTRUCTION INC

9,235.19

2 Transactions

9641 S & R REINFORCING, INC.

113,613.25

1 Transactions

3 Fund Total:

122,848.44

Road & Bridge

2 Vendors

3 Transactions

Final Total:

122,848.44

2 Vendors

3 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	122,848.44	Road & Bridge
All Funds	122,848.44	Total

Approved by,
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crs1
9/25/25 11:40AM

Aitkin County



21

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 4
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: Y

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
9562	Advanced Business Methods, Inc.	104.93	9 Transactions
86222	Aitkin Independent Age	54.00	1 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	25.30	5 Transactions
14436	ANDERSON/CORY	162.47	2 Transactions
248	Association of Mn Counties	325.00	3 Transactions
10188	DHS-Moose Lake RTC	512.20	1 Transactions
14062	DW JONES MANAGEMENT	1,235.90	1 Transactions
10580	Fossum/Jozee	236.15	3 Transactions
10652	Gilb/Zachary	356.30	6 Transactions
10605	Herrick/Richard	245.36	1 Transactions
10456	King/Miranda	79.27	2 Transactions
6110	Lakes & Pines CAC, Inc	10,003.61	1 Transactions
89104	Larson/Naomi	191.60	3 Transactions
90235	Melz/Erin	635.33	4 Transactions
14877	NEMITZ/BILINDA	340.58	3 Transactions
14744	PFF-Presbyterian Family Foundation, Inc	5,123.58	25 Transactions
3950	Public Utilities	1,994.61	3 Transactions
13729	SIMS/MEGAN REBECCA	645.48	2 Transactions
10748	the Hanover Insurance Group	2,656.00	1 Transactions
10530	The Therapist PLC	585.00	3 Transactions
10930	Tidholm Productions	568.00	6 Transactions
10739	Tuncel/Alexandra	49.49	1 Transactions
Final Total		26,130.16	22 Vendors
			86 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
5	26,130.16	Health & Human Services
All Funds	26,130.16	Total

Approved by,

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WLB1
9/25/25 1:01PM

Aitkin County



2J

1 General Fund

Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor	<u>Name</u>	<u>Amount</u>			
	<u>No.</u>				
5462	Bremer Bank (Elan ACH)	2,648.52		23 Transactions	
1 Fund Total:		2,648.52	General Fund	1 Vendors	23 Transactions

WLB1
9/25/25 1:01PM

10 Trust

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor		<u>Name</u>	<u>Amount</u>			
		<u>No.</u>				
5462		Bremer Bank (Elan ACH)		170.08	1 Transactions	
10 Fund Total:			170.08	Trust	1 Vendors	1 Transactions

WLB1
9/25/25 1:01PM
19 Long Lake Conservation Cen

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor	<u>Name</u>	<u>Amount</u>			
5462	Bremer Bank (Elan ACH)	221.11	1 Transactions		
19 Fund Total:		221.11	Long Lake Conservation Center	1 Vendors	1 Transactions
Final Total:		3,039.71	3 Vendors	25 Transactions	

WLB1
9/25/25 1:01PM

3 Road & Bridge

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name	Amount			
5462	Bremer Bank (Elan ACH)	110.00	1 Transactions		
3 Fund Total:		110.00	Road & Bridge	1 Vendors	1 Transactions
Final Total:		110.00	1 Vendors	1 Transactions	

WLB1
9/25/25 1:01PM
5 Health & Human Services

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 2

Vendor No.	Name	Amount			
5462	Bremer Bank (Elan ACH)	692.20	8 Transactions		
5 Fund Total:		692.20	Health & Human Services	1 Vendors	8 Transactions
Final Total:		692.20	1 Vendors	8 Transactions	

Aitkin County



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
1	2,648.52	General Fund	
10	170.08	Trust	
19	221.11	Long Lake Conservation Center	
All Funds	3,039.71	Total	Approved by,
			
			

WLB1
9/25/25

1:01PM

Aitkin County

Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	110.00	Road & Bridge
All Funds	110.00	Total

Approved by,
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Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	5	692.20	Health & Human Services	
	All Funds	692.20	Total	Approved by,
				
				

Total Elan pd 9.11.25 = \$3841.91

Print List in Order By:

	1	1 - Fund (Page Break by Fund)
		2 - Department (Totals by Dept)
		3 - Vendor Number
		4 - Vendor Name

Explode Dist. Formulas?: Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

WLB1
10/1/25 3:54PM

Aitkin County



Vendor No.	Name	Amount			
8410	Bremer Bank	5,266.83	10 Transactions		
1 Fund Total:		5,266.83	General Fund	1 Vendors	10 Transactions

WLB1
10/1/25 3:54PM

13 Taxes & Penalties

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Vendor	<u>Name</u>	<u>Amount</u>			
	<u>No.</u>				
8410	Bremer Bank	2,498.00	2 Transactions		
13 Fund Total:		2,498.00	Taxes & Penalties	1 Vendors	2 Transactions

WLB1
10/1/25 3:54PM
21 Parks

Aitkin County



Audit List for Board **MANUAL WARRANTS/VOIDS/CORRECTIONS**

Page 4

Vendor No.	Name	Amount			
8410	Bremer Bank	80.00		1 Transactions	
21 Fund Total:		80.00	Parks	1 Vendors	1 Transactions
Final Total:		7,844.83	3 Vendors	13 Transactions	

Aitkin County



Audit List for Board

MANUAL WARRANTS/VOIDS/CORRECTIONS

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	5,266.83	General Fund
13	2,498.00	Taxes & Penalties
21	80.00	Parks
All Funds	7,844.83	Total

Approved by,

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WLB1
10/1/25

3:47PM

Aitkin County



2L

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES

Page 1

Print List in Order By:

	1	1 - Fund (Page Break by Fund)
		2 - Department (Totals by Dept)
		3 - Vendor Number
		4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Aitkin County



Vendor	<u>Name</u>	<u>Amount</u>			
	<u>No.</u>				
7050	Anderson Brothers Construction	139,566.86	3	Transactions	
10316	CASPER CONSTRUCTION INC	38,082.99	2	Transactions	
8499	R.C. Habeck Excavating, LLC	6,771.41	1	Transactions	
9741	REDSTONE CONSTRUCTION, LLC	32,603.97	1	Transactions	
3 Fund Total:		217,025.23	Road & Bridge	4 Vendors	7 Transactions
Final Total:		217,025.23	4 Vendors	7 Transactions	

WLB1
10/1/25

3:47PM

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Page 3

Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
3	217,025.23	Road & Bridge
All Funds	217,025.23	Total

Approved by,

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Print List in Order By: 4 1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
14590	ACKLEY/ISAAC	287.78	3 Transactions
11701	Advocates For Family Peace	60.00	1 Transactions
10481	Ahonen/Brittney	328.21	2 Transactions
88284	Aitkin Co Recorder	39.00	3 Transactions
9561	Amazon Business	178.50	1 Transactions
9608	AMAZON CAPITAL SERVICES (HHS only)	27.50	1 Transactions
9858	Arimborgo/Paula	112.00	3 Transactions
9177	BAYLISS/KELLI	185.00	1 Transactions
89185	Bethesda Lutheran Church Of Malmo	45.00	1 Transactions
89523	Butterfield/Brenda	100.80	1 Transactions
10142	Campbell/Leigh	185.00	1 Transactions
14337	COLBY/HANNAH	366.89	3 Transactions
10399	Cox/Lisa	71.56	1 Transactions
10855	Culligan Soft Water	146.80	1 Transactions
9682	DREWES/VICKI	185.00	1 Transactions
6111	Ekelund/Gordon	185.00	1 Transactions
9590	FFF Enterprises	17,322.29	1 Transactions
11908	FIXSEN/FRED	185.00	1 Transactions
10655	Geionety/Timothy	1,141.20	1 Transactions
10415	Heins/Darla	185.00	1 Transactions
10539	Henderson/Amy	161.00	1 Transactions
10605	Herrick/Richard	269.03	2 Transactions
13904	Hill City Assembly of God Church	45.00	1 Transactions
10526	Jarvela/Jennifer	94.72	2 Transactions
9847	KK Advertising Inc.	77.25	1 Transactions
10515	Kliber/Kurt	185.00	1 Transactions
13920	LANE/TONI	79.66	1 Transactions
10108	Lewis/Shawn M	185.00	1 Transactions
10182	Loeffelholz/Keith	185.00	1 Transactions
9163	Magness/Luke	344.32	4 Transactions
9182	MICMAHON/ANNE K	185.00	1 Transactions
9692	Minnesota Energy Resources Corporation	47.95	3 Transactions
13296	NORDQUIST/JOHN	185.00	1 Transactions
10401	Olson/Shelley	185.00	1 Transactions
9014	PAPER STORM	48.60	3 Transactions
10740	Paul Bunyan Communications	90.00	1 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



<u>Vendor</u>	<u>Name</u>	<u>Amount</u>	
<u>No.</u>			
9135	Peysar/Lois	460.34	4 Transactions
12010	RADUENZ/ RODNEY	185.00	1 Transactions
9127	RUSCHMEIER/JEFF A	185.00	1 Transactions
13876	SCHOENROCK/ADAM	248.14	2 Transactions
10538	Schwagel/Mary	185.00	1 Transactions
10275	Seebeck/Robert & Patricia	3,150.30	2 Transactions
9618	Seffl/Michelle	185.00	1 Transactions
14811	Seguin/Cathy	185.00	1 Transactions
10305	Sipe/John	356.30	6 Transactions
10550	Skinaway Fineday/Julie	410.52	8 Transactions
10115	Smith/Vanessa	215.80	1 Transactions
10698	Stericycle,Inc	86.80	4 Transactions
10530	The Therapist PLC	195.00	1 Transactions
9567	THOMPSON/ANESSA	165.95	2 Transactions
11728	Tuil/Jennifer	183.00	1 Transactions
10601	Ukutegebe/Zachariah	185.00	1 Transactions
10255	Watson/Janet	168.10	1 Transactions
10440	Young/Griffin	498.37	3 Transactions
10659	Zapf/Joan	185.00	1 Transactions
Final Total		31,138.68	55 Vendors 96 Transactions

Aitkin County

Audit List for Board

AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	17.36	General Fund
5	31,121.32	Health & Human Services
All Funds	31,138.68	Total

Approved by,

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Board of County Commissioners Agenda Request

2N
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: Vacate Portion of CR 77 Right of Way

☐ REGULAR AGENDA ☒ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☒ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☐ Information Only
Submitted by: John Welle		Department: Highway
Presenter (Name and Title): NA		Estimated Time Needed: NA
Summary of Issue: A landowner adjacent to County Road 77 in Section 3 of Hazelton Township has requested the vacation of a portion of excess right of way on county road 77 that measures 25 feet wide by approximately 600 feet long through Parcels 11-0-008905 and 11-0-008906. The vacation is being requested to accomodate construction of a storage building on these parcels. The existing right of way width on the east side of the road centerline currently measures 75 feet. After the proposed vacation, there would still be a 50-foot width of right of way in this area, which is an adequate right of way width.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommend vacation by attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 14, 2025

By Commissioner: xxx

20251014-xxx

Vacate Portion of CR 77 Right of Way

WHEREAS, Aitkin County is in possession of a 75-foot right of way width adjacent to the centerline of County Road 77 through Parcels 11-0-008905 and 11-0-008906 as part of a former Trunk Highway Turnback, and

WHEREAS, excess portions of right of way can be vacated pursuant to Minnesota Statute 163.11 Subd1 and 4.

NOW THEREFORE BE IT RESOLVED, that the portion of right of way as hereinafter described is hereby vacated:

That part of the Northwest Quarter (NW1/4) of Section Three (3), Township Forty-five (45), Range Twenty-seven (27), Aitkin County, Minnesota described as follows: Commencing at the southwest corner of the said NW1/4; thence North 00 degrees 04 minutes 12 seconds West, bearings based on the Aitkin County coordinate system (NAD83), along the west line of said NW1/4 a distance of 1459.55 feet to the intersection with the north line of the South 130.00 feet of the Northwest Quarter of the Northwest Quarter (NW1/4 NW1/4); thence North 89 degrees 56 minutes 31 seconds East along said north line 50.18 feet to a point being 50.00 feet easterly of the centerline of County Road 77 (formerly US Highway 169) as measured at right angles, being the point of beginning; thence continuing North 89 degrees 56 minutes 31 seconds East along said north line 25.00 feet to a point that is 75.00 feet easterly of said centerline as measured at right angles; thence Southerly 22.22 feet along a non-tangential curve, lying 75.00 feet easterly of and perpendicular to said centerline, concave to the southeast having a radius of 1357.39 feet, a central angle of 00 degrees 56 minutes 16 seconds and a chord that bears South 00 degrees 23 minutes 56 seconds West; thence South 00 degrees 04 minutes 12 seconds East along a line that is 75.00 feet easterly and perpendicular to said centerline 499.15 feet to the westerly right of way line of US Highway 169; thence Southwesterly 82.80 feet along a non-tangential curve on said westerly right of way line having a radius of 2939.78 feet, central angle of 01 degree 36 minutes 49 seconds and a chord that bears South 17 degrees 30 minutes 18 seconds West to a point that is 50.00 feet easterly of said centerline as measured at right angles; thence North 00 degrees 04 minutes 12 seconds West along a line that is 50.00 feet easterly as measured at right angles and parallel with said centerline 578.08 feet; thence Northerly 22.22 feet along a tangential curve that is 50.00 feet easterly of and perpendicular to said centerline having a radius of 1382.39 feet, a central angle of 00 degrees 55 minutes 16 seconds to the point of beginning.

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, David J. Minke, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of October 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of October 2025

David J. Minke
County Administrator



Board of County Commissioners Agenda Request

20
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: 2026-2027 Medical Examiner Contract

☐ REGULAR AGENDA ☒ CONSENT AGENDA ☐ INFORMATION ONLY	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☐ Hold Public Hearing*
Submitted by: Sheriff Dan Guida		Department: Sheriff's Office
Presenter (Name and Title): Sheriff Dan Guida		Estimated Time Needed:
Summary of Issue: 2026-2027 Medical Examiner Services Contract Agreement - River Valley Forensic Services		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Recommendation to accept the Medical Examiner Agreement for 2026 - 2027 services. Please direct the Board Chair and County Administrator to sign and date on page 6 of the agreement		
Financial Impact: Is there a cost associated with this request? What is the total cost, with tax and shipping? \$ Is this budgeted? ☒ Yes ☐ No Please Explain:		

MEDICAL EXAMINER CONTRACT AGREEMENT

Agreement entered into this 14th day of October, by and between the County of Aitkin, a political subdivision of the State of Minnesota, and River Valley Forensic Services, P.A. for the services of Dr. Kelly Mills, M.D. as Medical Examiner of Aitkin County.

I. Relationship of Parties

- A. Pursuant to County Board action that took place on October 14, 2025 and the authority of Minnesota Statutes Ch. 390, the board of Aitkin County commissioners designates Dr. Kelly Mills, M.D., as Medical Examiner for Aitkin County, hereinafter “the Medical Examiner.”
- B. It is agreed that nothing contained in the Agreement is intended or should be construed as creating the relationship of co-partners, joint ventures or an association or an employer/employee relationship between Aitkin County and Dr. Kelly Mills, M.D., River Valley Forensic Services, P.A., or their employees or designee. River Valley Forensic Services, P.A. is an independent contractor, and neither River Valley Forensic Services, P.A. it, its officers, agents or employees shall be considered agents or representatives of the County. The County is interested only in the results to be achieved. The manner and means of conducting the works are under the control of the Medical Examiner, except to the extent they are limited by statute or regulation and the express terms of this Agreement. None of the benefits provided by the County to its employees, including, without limitation, unemployment insurance, workers’ compensation insurance, retirement and deferred compensation plans, vacation and sick leave, are available from the County to the Medical Examiner, River Valley Forensic Services, P.A., or the employees, agents or contractors of either. No civil service status shall attach to the Medical Examiner, Medical Staff, agent of contractors of the Medical Examiner or River Valley Forensic Services, P.A. and the County shall make no deductions from sums payable under the terms of this Agreement for state or federal income taxes, FICA, PERA or other payroll type deductions which are associated with an employer-employee relationship.

II. Personnel

- A. The Medical Examiner will designate Dr. Kirstin Howell, Dr. Victor Froloff and Dr. Butch Huston to assist in performing the contract and shall be under the control and supervision of the Medical Examiner. Dr. Howell, Dr. Froloff and Dr. Huston shall not be considered employees of the County, nor have a contractual relationship with the County. The County shall be notified prior to the effective date of any changes thereto.
- B. The non-medical personnel necessary to support the Medical Examiner in

the performance of his duties under this Agreement shall be provided through the County Sheriff's Department. The compensation, benefits, and other terms of employment of these non-medical personnel shall be determined and paid solely by the county.

III. **Scope of Duties**

- A. The Medical Examiner shall be responsible for conducting a modern medico-legal investigative system for Aitkin County applying the standards of the National Association of Medical Examiners, as they may be amended from time to time. The Medical Examiner shall periodically consult with the County Attorney's Office, police agencies, and others concerned with forensic pathology to review procedures and formats for preparing medical reports and protocols. The Medical Examiner shall perform all duties imposed by Minnesota Statutes Chapter 390, as well as the duties imposed by other statutes applicable to the Medical Examiner's activities. The Medical Examiner shall testify, as required, at inquests, hearings and trials.
- B. The Medical Examiner shall be responsible for the final determination of the cause and manner of death, and the signing of certificates attesting the cause and manner of death. During the temporary absence of the Medical Examiner, a qualified person designated by the Medical Examiner may make the final determination of death, and sign a certificate attesting to the cause and manner of death.
- C. The Medical Examiner shall be entitled to perform other gainful activities which do not interfere with the performance of her duties hereunder.

IV. **Compensation**

- A. All payments made under this agreement for services rendered by or at the designation of Dr. Kelly Mills, M.D., shall be made to River Valley Forensic Services, P.A.
- B. The County will be responsible for the payment for each complete autopsy or external examination performed by Dr. Kelly Mills, M.D., or her assistants, as the Medical Examiner pursuant to this agreement and billed to Aitkin County upon completion of each examination in keeping with the past practice of the County Medical Examiner's Office.
- C. Compensation for the services under this contract shall be \$250.00/month plus the following on a per service basis: (1) complete forensic autopsy with basic toxicology, at approximately \$3,000, and (2) external examination with basic toxicology at approximately \$1000.

- D. Additionally, the County will be responsible for court related preparation / consultation and out of office charges, billed on an hourly basis of \$300/hr., including travel to and from Aitkin County in order to provide testimony in legal proceedings arising out of the duties of the Medical Examiner.

V. **Facilities**

The facility, together with all the necessary equipment, the supplies, shall be the responsibility of Dr. Kelly Mills, M.D. It is represented by Dr. Kelly Mills, M.D., and understood by the County that Ramsey County Morgue shall be available to Dr. Kelly Mills, M.D., for the performance of this agreement.

VI. **Insurance and Indemnification**

- A. River Valley Forensic Services, P.A. agrees to indemnify and hold harmless the County of Aitkin, its officials, employees and agents from any and all liability, loss or damage, that the County of Aitkin, its officials, employees and agents may suffer as a result of claims, demands, costs of judgments, including without limitation reasonable attorney's fees arising out of the provision of professional services by Dr. Kelly Mills, M.D., as the Medical Examiner of Aitkin County pursuant to Minnesota Statutes Ch. 390, provided, however, that this indemnification shall be limited to the extent of such claims, demands, costs or judgments, including, without limitation, reasonable attorney's fees are covered by insurance.
- B. The County of Aitkin agrees to indemnify and hold harmless River Valley Forensic Services, P.A., Dr. Kelly Mills, M.D., its and their agents, officers or employees from any and all liability, loss or damage, it, he, its agents, officers or employees may suffer as a result of claims, demands, costs or judgments, including without limitation reasonable attorney's fees, arising from the Medical Examiner's or his agents' performance of his or their duties under this Agreement.
- C. River Valley Forensic Services, P.A. shall obtain and keep in effect the following insurance coverage:
- 1) Comprehensive General Liability Insurance:
 - (a) Minimum Combined Single Limit
 - \$2,000,000 per occurrence
 - \$4,000,000 aggregate
 - (a) The following coverage must be specifically insured and certified with no internal sublimits.

1. Independent Contractors' Contingent Liability
2. Products/Completed Operations Liability
3. Contractual Liability
4. Personal Injury Liability including claims related to employment and coverage (a) through (e).
5. Broad Form Property Damage Liability, or deletion of the "Care, Custody and Control" Exclusion
6. Aircraft Liability (if applicable)
7. Watercraft Liability (if applicable)

(b) The Contractual Liability is to be either on a blanket basis for all written and oral contracts or specifically endorsed to acknowledge the contract between the insured and the County.

2. Professional Liability Insurance

Minimum Limits

\$2,000,000 per occurrence

\$4,000,000 aggregate

3. Automobile Liability Insurance on Vehicles Owned by River Valley Forensic Services, P.A., or Kelly Mills, M.D., Kirstin Howell, M.D., Victor Froloff, M.D., or Butch Huston, M.D.

- D. All certificates of insurance shall provide that the insurance company shall give the County thirty (30) days prior written notice of cancellation, non-renewal or any material changes in the policy.
- E. The above subparagraphs establish the minimum insurance requirements, and it is the sole responsibility of River Valley Forensic Services, P.A.. to purchase and maintain additional insurance that may be necessary in connection with this contract.
- F. The Medical Examiner shall provide a certificate of insurance to the County in a form acceptable to Aitkin County. All insurance policies shall be submitted to the County upon written request.
- G. Nothing in this contract shall constitute a waiver by the County of any statutory limits or exceptions on liability.

VII. Transportation

- A. Transportation of the deceased bodies from Aitkin County to the Ramsey County Morgue shall be the responsibility of Aitkin County.

VIII. Miscellaneous Provisions

- A. The Medical Examiner and all the members of the Medical Staff must be licensed to practice in Minnesota, with the Medical Examiner holding certification by the American Board of Pathology.
- B. At the termination of this Agreement, the Medical Examiner shall return all files, records and objects related to cases completed, or in progress, to the County upon written request.

IX. Term and Termination

- A. This agreement shall continue for a period ending 12/31/2027 unless terminated sooner pursuant hereto.
- B. This Agreement may be terminated by either party on forty-five (45) days written notice to the other.
- C. This Agreement may be renewed on an annual basis upon agreement of both parties.

X. Entire Agreement, Modification

- A. It is understood and agreed that the entire Agreement of the parties is contained herein, and that this Agreement supersedes all oral agreements and negotiations between the parties relating to the subject matter hereof, as well as any previous Agreements presently in effect between the parties relating to the subject matter hereof.
- B. This Agreement shall be altered, varied, modified or amended only in writing duly executed by the parties and attached hereto.

COUNTY OF AITKIN

(date)

By _____
Aitkin County Board Chair

(date)

By _____
Aitkin County Administrator

(date)

Kelly Mills, M.D.
Medical Examiner

River Valley Forensic Services, P.A.

(date)

By _____
Kelly Mills, President

WLB1
10/8/25

8:34AM

Aitkin County



2P

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By: 1
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas?: N

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: S
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

1 General Fund

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>	
5653	Accurate Controls, Inc	164.00	2 Transactions
9562	Advanced Business Methods, Inc.	580.64	7 Transactions
86359	Aitkin Co Attorney	1,275.00	1 Transactions
117	Aitkin County Sheriff	40.00	1 Transactions
86222	Aitkin Independent Age	274.00	3 Transactions
10692	Aitkin Retail Committee	2,000.00	1 Transactions
9561	Amazon Business	1,910.24	17 Transactions
14005	American Tower Corporation	413.20	1 Transactions
14563	Anoka County Corrections	11,407.00	1 Transactions
9302	APR / APR Roofing Inc	354,947.55	1 Transactions
361	Arrowhead EMS Association, Inc	85.00	1 Transactions
9926	AT&T (VCET)	1,500.00	2 Transactions
10452	AT&T Mobility	194.68	2 Transactions
10265	AT&T Mobility (Community Correct)	362.79	4 Transactions
86467	Auto Value Aitkin	306.91	3 Transactions
14578	AutoSmith	7,300.23	1 Transactions
14568	Axon Enterprise, Inc	174.40	1 Transactions
13230	BLR	4,400.00	1 Transactions
10302	Brainerd Dispatch	323.89	1 Transactions

1 General Fund

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 3

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>	
7647	Braun Intertec Corporation	11,200.00	4 Transactions
246	Brothers Fire & Security	2,971.68	1 Transactions
788	Bureau of Crim. Apprehension	1,290.00	2 Transactions
10442	Bureau of Criminal Apprehension	615.00	1 Transactions
15194	Burton/Kimberly	683.74	6 Transactions
783	Canon Financial Services, Inc	225.51	1 Transactions
10520	Charter Communications Holding (Sheriff)	208.58	1 Transactions
12780	CliftonLarsonAllen LLP	1,575.00	1 Transactions
10855	Culligan Soft Water	152.40	2 Transactions
10330	Dangers/Mike	153.60	1 Transactions
88880	Datacomm Computers & Networks Inc	281.00	2 Transactions
11051	Department of Human Services	91.02	1 Transactions
9312	DHS-DCT-ARC-476	1,581.25	1 Transactions
1775	Galls LLC	400.97	2 Transactions
11634	Gammello & Pearson PLLC	390.00	6 Transactions
1754	Garrison Disposal Company, Inc	692.22	1 Transactions
4173	Grams/Lori	336.36	2 Transactions
6121	Identisys	178.00	1 Transactions
88628	Imperial Dade	918.52	4 Transactions
10039	Kadiri House, LLC	8,303.54	1 Transactions

1 General Fund

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor No.	Name	Amount	
14071	Marco Technologies LLC	16,241.45	7 Transactions
12048	McDowell Agency, Inc./The	371.70	1 Transactions
12927	Midwest Machinery Co.	39.99	1 Transactions
9692	Minnesota Energy Resources Corporation	1,299.13	4 Transactions
11997	Minnesota Monitoring, Inc	1,473.25	1 Transactions
5472	Newshopper	27.75	1 Transactions
9908	Office of the Secretary of State	120.00	1 Transactions
10036	OSM	104.64	1 Transactions
3789	Pan-O-Gold Baking Company	160.46	2 Transactions
3810	Paulbeck's County Market	801.13	3 Transactions
9808	Performance Foodservice	4,126.09	2 Transactions
11947	Phoenix Supply	868.50	1 Transactions
3950	Public Utilities	15,561.32	9 Transactions
8454	Ramsey County Sheriff	110.00	1 Transactions
4010	Rasley Oil Company	133.53	3 Transactions
4036	Ratz/James	284.64	2 Transactions
11187	Regents Of The University of Minnesota	25,000.00	1 Transactions
9151	River Valley Forensic Services PA	850.00	1 Transactions
10289	Roger's Two Way Radio, Inc.	120.00	1 Transactions
13129	SeaChange Printing & Marketing Serv LLC	289.00	1 Transactions

Aitkin County



Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

1 General Fund

Vendor No.	Name	Amount	
4412	Sherburne County Sheriff's Office	80.00	1 Transactions
86944	Sheriff Crow Wing County	160.00	2 Transactions
10879	Shred-It	132.00	1 Transactions
14814	Snyder/Tara	149.01	1 Transactions
10455	Temco	496.38	1 Transactions
999999000	Texas Department of Public Safety	20.00	1 Transactions
9691	The Master's Touch, LLC	14,000.00	1 Transactions
86235	The Office Shop Inc	465.96	14 Transactions
13934	The Tire Barn	2,736.03	8 Transactions
10930	Tidholm Productions	766.90	5 Transactions
999999000	Treasurer, State of Iowa	5.50	1 Transactions
3518	Voyageur Press Of McGregor, Inc	4,512.50	2 Transactions
10693	Wagner/Erika	120.58	1 Transactions
90736	Westerlund/Stacy	155.28	1 Transactions
9932	WEX BANK - Sheriff's Department	11,960.39	2 Transactions
5128	Widseth Smith & Nolting Inc	2,963.60	1 Transactions
13848	WYATT'S TOWING & Recovery 24-7	265.00	1 Transactions

1 Fund Total:	526,879.63	General Fund	76 Vendors	180 Transactions
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Aitkin County



2 Reserves Fund

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	<u>Name</u>	<u>Amount</u>			
<u>No.</u>					
9561	Amazon Business	253.10	2 Transactions		
1333	Dell Marketing L.P.	2,003.70	1 Transactions		
11187	Regents Of The University of Minnesota	5,670.81	2 Transactions		
5128	Widseth Smith & Nolting Inc	7,075.00	2 Transactions		
2 Fund Total:		15,002.61	Reserves Fund	4 Vendors	7 Transactions

WLB1

10/8/25

8:34AM

3 Road & Bridge

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 7

<u>Vendor No.</u>	<u>Name</u>	<u>Amount</u>	
86222	Aitkin Independent Age	135.00	1 Transactions
86467	Auto Value Aitkin	73.43	3 Transactions
5246	BNSF Railway Company	321.86	1 Transactions
9659	Brinks Wetland Services LLC	6,165.00	6 Transactions
783	Canon Financial Services, Inc	192.60	1 Transactions
163	Charter Communications Holdings (R&B)	143.13	1 Transactions
14887	Cintas Corporation	22.48	2 Transactions
10855	Culligan Soft Water	55.00	1 Transactions
8694	Department of Transportation	3,782.95	3 Transactions
13086	DSC Communications	562.86	1 Transactions
7935	East Central Energy	145.50	2 Transactions
13008	East Side Oil Companies, Inc	45.00	1 Transactions
10750	EDWARDS OIL, INC	37,848.08	3 Transactions
8622	Frontier Communications Holdings LLC	625.17	3 Transactions
1754	Garrison Disposal Company, Inc	140.28	1 Transactions
2089	Heartland Tire Inc	2,857.90	6 Transactions
493	Johnson/Martin	500.00	1 Transactions
11985	Kazmerzak/Paul	282.52	2 Transactions
14071	Marco Technologies LLC	190.00	1 Transactions

3 Road & Bridge

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount	
10708	MEISTER ENVIRONMENTAL, LLC	6,000.00	6 Transactions
3160	Mille Lacs Energy Coop-Albert Lea	1,702.20	13 Transactions
9692	Minnesota Energy Resources Corporation	73.40	1 Transactions
10755	MSA PROFESSIONAL SERVICES, INC	5,887.22	1 Transactions
8446	Northern Star Coop Service	336.52	1 Transactions
3950	Public Utilities	256.43	4 Transactions
3963	Quale/Michael J	540.72	4 Transactions
14812	SCI Broadband/Savage Communications	156.31	1 Transactions
11605	Shred Right	42.53	1 Transactions
10455	Temco	50.86	1 Transactions
86235	The Office Shop Inc	39.96	1 Transactions
9028	Thompson/Randall	130.00	1 Transactions
12788	Timmer Implement of Aitkin	1,032.60	2 Transactions
10758	WIND RIVER SURVEYING, INC	23,800.00	1 Transactions
8279	Winzer Franchise Company	56.90	1 Transactions
14998	WSB & Associates, Inc.	2,417.92	2 Transactions
10196	Yanmar CE NA	414.74	1 Transactions

3 Fund Total:	97,027.07	Road & Bridge	36 Vendors	82 Transactions
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WLB1
10/8/25 8:34AM
5 Health & Human Services

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor No.	Name	Amount			
14071	Marco Technologies LLC	1,178.00	7 Transactions		
5 Fund Total:		1,178.00	Health & Human Services	1 Vendors	7 Transactions

WLB1
10/8/25 8:34AM
9 State

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount			
4580	Mn Dept Of Finance	6,625.00	4 Transactions		
3375	Mn Dept Of Health	976.50	1 Transactions		
9 Fund Total:		7,601.50	State	2 Vendors	5 Transactions

WLB1
10/8/25 8:34AM
10 Trust

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount			
9562	Advanced Business Methods, Inc.	273.76	2 Transactions		
10855	Culligan Soft Water	107.70	1 Transactions		
1754	Garrison Disposal Company, Inc	110.30	1 Transactions		
14071	Marco Technologies LLC	285.00	1 Transactions		
9692	Minnesota Energy Resources Corporation	51.27	1 Transactions		
1360	Mn Dept Of Natural Resources-Omb	500.00	1 Transactions		
3950	Public Utilities	248.69	1 Transactions		
5791	Sappi	12,792.53	3 Transactions		
5173	Thomson Reuters-West Publishing	1,372.97	1 Transactions		
10 Fund Total:		15,742.22	Trust	9 Vendors	12 Transactions

11 Forest Development

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 12

Vendor No.	Name	Amount	
10753	Herman/Eugene K.	2,832.26	1 Transactions
13937	Minnesota Revenue	2,875.46	1 Transactions
10751	MN Department of Human Services	77,832.94	3 Transactions
10765	North Central Excavation LLC	1,028.45	3 Transactions
10752	Trebus/Barbara L.	2,832.27	1 Transactions

11 Fund Total:	87,401.38	Forest Development	5 Vendors	9 Transactions
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WLB1
10/8/25 8:34AM

Aitkin County



13 Taxes & Penalties

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES

Page 13

Vendor No.	Name	Amount			
999999000	CONNOY/MICHAEL	307.00	1	Transactions	
999999000	CROWELL/MICHAEL	45.86	1	Transactions	
999999000	EIDE/ALLEN	57.42	1	Transactions	
999999000	MCNEVIN/KAREN	20.00	1	Transactions	
999999000	MYHR/DAWN	11.31	1	Transactions	
999999000	OLSON/DENNIS	869.00	1	Transactions	
999999000	ROBERTSON/GAIL	416.00	1	Transactions	
999999000	THOMPSON/DENNIS	869.00	1	Transactions	
999999000	URQUHART/RUTHANN	32.00	1	Transactions	
999999000	VANVLEET/COLLEEN	12.00	1	Transactions	
13 Fund Total:		2,639.59		Taxes & Penalties	10 Vendors 10 Transactions

WLB1

10/8/25

8:34AM

19 Long Lake Conservation Cen

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Page 14

Vendor No.	Name	Amount	
9562	Advanced Business Methods, Inc.	198.62	2 Transactions
9561	Amazon Business	12.42	1 Transactions
10365	Antoine Electric, Inc.	28,647.06	2 Transactions
10473	Hall Away Trucking	5,200.00	2 Transactions
10462	HY-C	78.42	1 Transactions
15300	MCGREGOR ACE HARDWARE	231.29	8 Transactions
3810	Paulbeck's County Market	38.67	1 Transactions
9808	Performance Foodservice	3,417.87	1 Transactions
10076	PFS Minnesota	1,193.20	1 Transactions
14812	SCI Broadband/Savage Communications	678.47	1 Transactions
4761	Sysco Minnesota Inc	1,529.27	1 Transactions
4968	Upper Lakes Foods, Inc	2,336.60	2 Transactions

19 Fund Total:	43,561.89	Long Lake Conservation Center	12 Vendors	23 Transactions
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WLB1
10/8/25 8:34AM
21 Parks

Aitkin County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name	Amount			
10083	Cedarbrook Lumber Comp	252.72	1 Transactions		
10245	Emery Inc.	2,318.75	1 Transactions		
3024	Kingsley/Russell Lee	8,050.00	1 Transactions		
3950	Public Utilities	325.57	2 Transactions		
15211	Quality Disposal Systems Inc	221.36	1 Transactions		
9617	Timber Lakes Septic Service, Inc.	400.00	2 Transactions		
21 Fund Total:		11,568.40	Parks	6 Vendors	8 Transactions

WLB1
10/8/25 8:34AM
22 Coronavirus Relief Fund

Aitkin County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	<u>Name</u>	<u>Amount</u>			
9085	Climate Makers Inc	28,347.35	2	Transactions	
22 Fund Total:		28,347.35	Coronavirus Relief Fund		1 Vendors
Final Total:		836,949.64	162	Vendors	345 Transactions

Aitkin County

Audit List for Board

COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	526,879.63	General Fund
2	15,002.61	Reserves Fund
3	97,027.07	Road & Bridge
5	1,178.00	Health & Human Services
9	7,601.50	State
10	15,742.22	Trust
11	87,401.38	Forest Development
13	2,639.59	Taxes & Penalties
19	43,561.89	Long Lake Conservation Center
21	11,568.40	Parks
22	28,347.35	Coronavirus Relief Fund
All Funds	836,949.64	Total

Approved by,

.....
.....
.....



Board of County Commissioners Agenda Request

2Q
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: LG 220 Application for Exempt Gambling - Ducks Unlimited Aitkin Area

☐ REGULAR AGENDA ☒ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☒ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☒ Information Only
Submitted by: Christy M. Bishop		Department: Auditor's Office
Presenter (Name and Title):		Estimated Time Needed:
Summary of Issue: Event Date (Raffle): December 6, 2025 Application for Exempt Gambling Permit: LG220 - Ducks Unlimited Aitkin Area Chapter - Bingo and Raffle: Location of event Castaways 32360 215th Lane Isle, MN 56432: Lakeside Township		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Motion to adopt attached resolution.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☒ No <i>Please Explain:</i>		

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED October 14, 2025

By Commissioner: xxx

20251014-xxx

LG 220 Application for Exempt Permit – Ducks Unlimited Aitkin Area Chapter

BE IT RESOLVED, The Aitkin County Board of Commissioners agrees to approve the Application for Exempt Permit – Form LG220 - Ducks Unlimited Aitkin Area Chapter – Bingo and Raffle: Location of event Castaways: 32360 215th Lane Isle, MN 56432: Lakeside Township – Date of Event December 6, 2025

Commissioner xxx seconded the adoption of the resolution and it was declared adopted upon the following vote

xxx MEMBERS PRESENT

All Members Voting xxx

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, David J. Minke, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 14th day of October 2025, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 14th day of October, 2025

David J. Minke
County Administrator



Board of County Commissioners Agenda Request

3A
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: Aitkin County Housing & Redevelopment Authority Update

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☒ Information Only
Submitted by: Teresa Smude		Department: Aitkin County HRA
Presenter (Name and Title): Teresa Smude, Executive Director		Estimated Time Needed: 20 minutes
Summary of Issue: The Aitkin County HRA is providing commissioners with a positive update on recent and upcoming housing improvements funded through HUD and Minnesota Housing's Publicly Owned Housing Program (POHP). This update is informational only. Highlights include the completion of fire alarm and accessibility upgrades (2024), boiler replacements (2025), and a new award for roof replacements at 13 scattered site family houses in McGregor (2026). All projects are being completed with local contractors, supporting both safe, affordable housing and reinvestment in Aitkin County communities.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		



215 3rd Street SE
Aitkin, MN 56431
218-927-2151
Fax: 218-927-4159
www.aitkinhra.org

MEMORANDUM

To: Aitkin County Board of Commissioners
From: Teresa L. Smude, Executive Director
Date: October 6, 2025
Subject: Aitkin County HRA Update

The Aitkin County Housing and Redevelopment Authority (HRA) continues to focus on managing and maintaining its housing programs and properties with positive results. Recent and upcoming capital improvements, funded through HUD's Capital Fund Program (CFP) and Minnesota Housing's Publicly Owned Housing Program (POHP), demonstrate steady progress in preserving housing stock and supporting local communities.

Since 2020, the HRA has applied for and been awarded a total of \$2,041,000 through Minnesota Housing's POHP requests for proposals (RFPs) as follows:

- In 2020, the HRA received \$561,700 for upgrades to the fire alarm systems and installation of ADA-compliant entrances at Hill Lake Manor in Hill City and Pioneer Villa in McGregor. The HRA leveraged CFP funds in the amount of \$267,989 toward these projects which were completed in 2024.
- In 2024, the HRA received funding in the amount of \$1,247,180 for boiler replacements at Hill Lake Manor, Pioneer Villa, and Maryhill Manor in Aitkin. The HRA leveraged CFP funds in the amount of \$311,798 toward these projects. These projects are currently in construction and should be completed before the end of the month.
- Each of these projects used local contractors, bringing valuable investment and jobs into Aitkin County communities.
- In 2025, the HRA was awarded \$232,100 to replace the roofs of their 13 family homes in McGregor. In addition, the HRA has leveraged 6% of the total cost of the project from our CFP funds to complete the project. The roof replacement project is scheduled to begin in 2026, with work completed by local contractors. The upgrades will not only improve the safety and comfort of the homes but also reduce maintenance costs and extend the lifespan of these essential community assets.

The POHP program provides competitive, zero-percent deferred loans to public housing authorities across Minnesota, specifically for the rehabilitation and preservation of publicly owned housing. The funds awarded to the Aitkin County HRA will directly support the long-term health of local housing infrastructure.

These awards represent the State of Minnesota's commitment to maintaining affordable housing in Greater Minnesota. Investing in Aitkin County means investing in the future of our residents and our communities.



Board of County Commissioners Agenda Request

4A
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: Facilities Updates

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☒ Discussion Item ☐ Information Only
Submitted by: Jim Bright		Department: Maintenance
Presenter (Name and Title): Jim Bright, Facilities Coordinator		Estimated Time Needed: 10 min.
Summary of Issue: Updates given on Facilities projects.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion:		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		



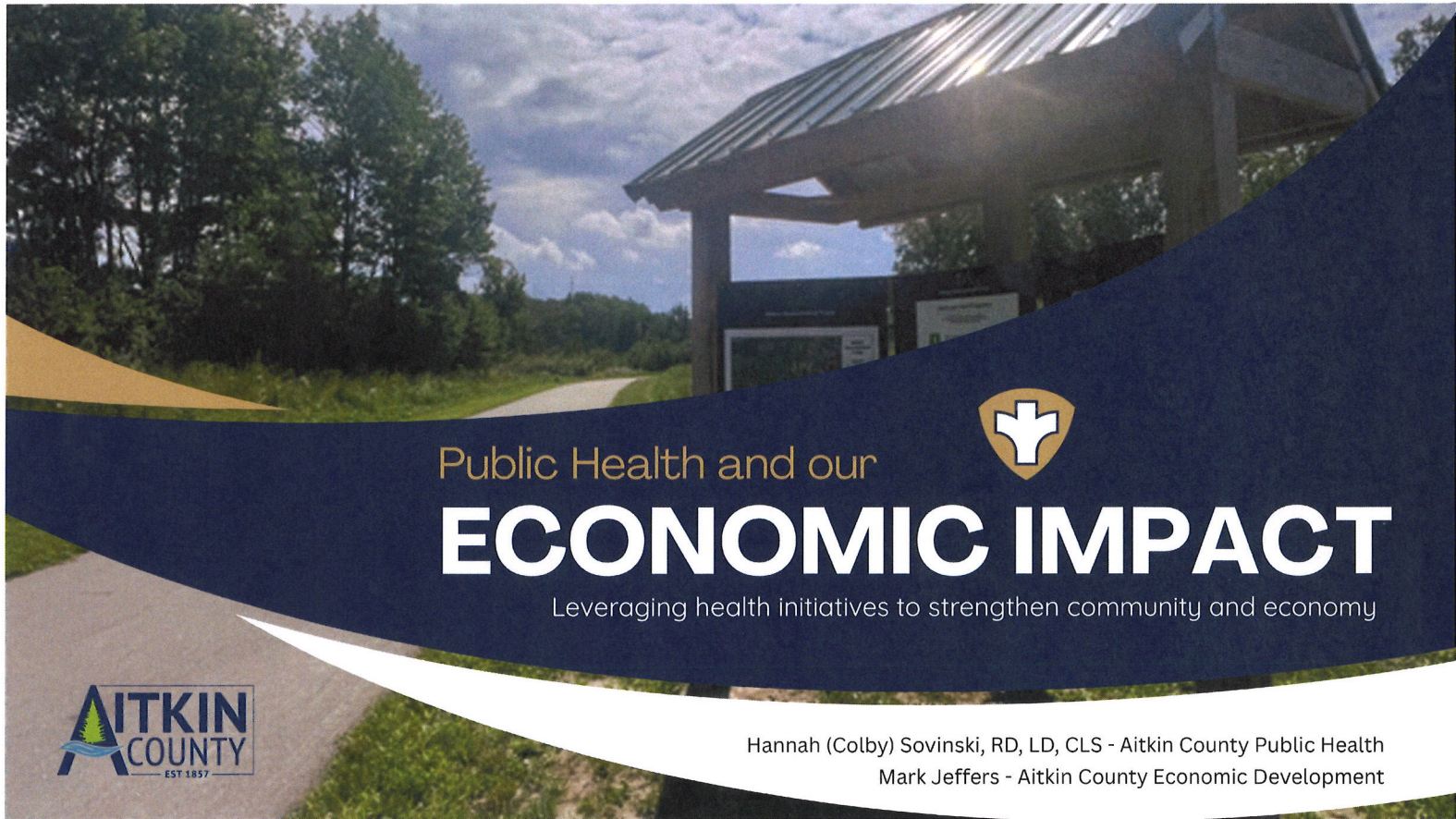
Board of County Commissioners Agenda Request

5A
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: Public Health and Economic Impact Presentation

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i> ☐ Direction Requested ☒ Discussion Item ☐ Information Only	
Submitted by: Paula Arimborgo		Department: H&HS Administration
Presenter (Name and Title): Hannah Sovinski, H&HS Public Health & Mark Jeffers, Economic Dev. Coordinator		Estimated Time Needed: 20 min
Summary of Issue: Public Health and Economic Impact: Strengthening Community Through Health Initiatives Investing in public health boosts the local economy, reduces healthcare costs, and builds stronger, more resilient communities.		
Alternatives, Options, Effects on Others/Comments: 		
Recommended Action/Motion: 		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		



Public Health and our

ECONOMIC IMPACT

Leveraging health initiatives to strengthen community and economy



Hannah (Colby) Sovinski, RD, LD, CLS - Aitkin County Public Health
Mark Jeffers - Aitkin County Economic Development



Lower healthcare costs →
More money stays local

Kids thrive in school → **Future
leaders in the making**

Workers stay productive →
Local businesses grow

Seniors stay independent →
**Families and care systems
benefit**

PUBLIC HEALTH IS NOT JUST ABOUT HEALTH

Local government, healthcare, businesses, and schools all benefit when public health investments are made.



Stronger Workforce

Healthy residents are more productive, miss fewer workdays, and contribute to local businesses.



Attractive Communities

Parks, trails, and walkable spaces attract families, tourists, and even new employers.



Stronger Local Food Systems

Supporting farmers and food access keeps dollars circulating locally.



Funds stay local:

- Support local contractors for signage, trail work, and park planning.
- Help small farmers sell products directly to schools, families, and restaurants.
- Strengthen community assets like libraries, parks, and trails — making towns more attractive to visitors and new residents.



What is SHIP

Focuses on preventing chronic disease by increasing access to healthy food, physical activity, and tobacco-free living. Launched in 2008.

Why it matters economically

SHIP funds are spent locally, supporting businesses, contractors, farmers, and community organizations.

How it works locally

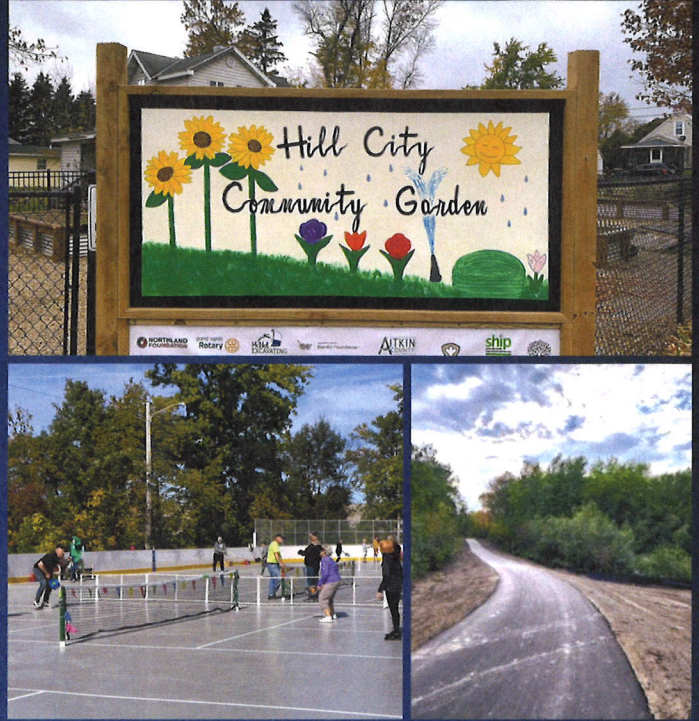
Builds cross-sector partnerships with schools, cities, healthcare, and community groups.

Long - term payoff

Infrastructure projects like community gardens, parks and trails keep attracting users year after year, multiplying the original investment.

Every \$1
invested in
prevention
saves \$5.60 in
healthcare

SOURCE - TRUST FOR AMERICA'S HEALTH
(USING CDC DATA)



ENHANCING LOCAL INFRASTRUCTURE

How park improvements support economy

Economic impact:

- Increases tourism and visitors.
- Encourages local spending at nearby businesses.
- Enhances property values and community appeal.

**Aitkin City Park
Concept Map**



**Aitkin Recreational Trails
Wayfinding Signage**



**Aitkin City Park Ice Rink
Signage & Pickleball**



**Community
Fieldhouse**



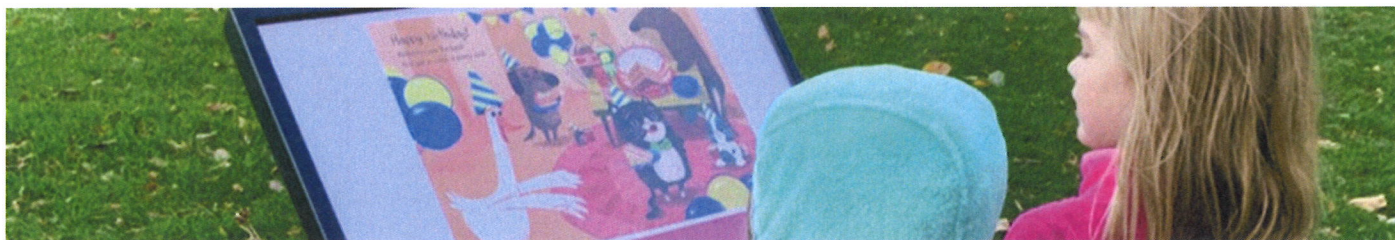


Every **\$1 spent on park and trail development** can return \$3 – \$5 in economic value through **increased tourism, higher property values, and reduced healthcare costs.**

Source - National Recreation and park Association - “The Economic Impact of Parks”



Trails, sidewalks, and bike lanes increase nearby property values — studies show homes within walking distance of trails **sell for up to 6% more.** That means stronger local tax bases and community reinvestment.



HEALTHY SPACES AS ECONOMIC ENGINES

Story Walk demonstrates how public health can invest small amounts that spark lasting community benefits — health, education, recreation, and local economy.

Health Impact:

- Promotes early literacy, which is linked to long-term educational and economic success.
- Increases park use, encouraging daily physical activity.

Economic Impact:

- Draws families into the park who may also visit a local business before or after.
- Strengthens the library's role as a community hub, increasing visibility and value.
- Well - used parks boost property values and make communities more attractive to potential new residents.

The Economic Impact of SHIP in Our Communities

Community Partner Awards

\$8,308.44

2022 - 2023

SHIP Dollars Invested

Aitkin County Care	\$750.00
Aitkin School District	\$658.44
Aitkin Farmers Market Hub	\$900.00
The Terrace Project	\$1,500.00
City of Aitkin	\$2,500.00
Aitkin Farmers Market	\$1,500.00
First Lutheran Church	\$500.00

\$12,073.77

2023 - 2024

SHIP Dollars Invested

Aitkin County Mother & Infant Rest Area Tent	\$773.77
Aitkin County Schools Tobacco Signage	\$1,000.00
Aitkin Farmers Market Hub	\$300.00
City of Aitkin	\$10,000.00

\$13,815.29

2024 - 2025

SHIP Dollars Invested

McGregor Area Food Shelf	\$7,815.29
Aitkin First Lutheran Church	\$1,500.00
City of Aitkin & Friends of the Library	\$4,500.00

\$34,197.50

SHIP Efforts Yield Funding for Local Impact

Through SHIP partnerships, local organizations secured state and federal funding that supports health, recreation, and the local economy. SHIP efforts built the partnerships that brought these dollars home, keeping funding local and growing community resilience.



\$107,418.00

Awarded the NACDD BRIC Grant (Building Resilient Inclusive Communities) Grant Timeline: February 2021 - June 2023

- Community Garden in Hill City – local produce, community engagement (social connection)
- Aitkin City Park – pickleball nets for active recreation and tourism. Along with the development of the park concept map.
- Terrace Project in Downtown Aitkin – local food sign and furniture (social connection) that boost downtown vitality
- Aitkin First Lutheran Church SuperShelf Project



\$178,350.00

Awarded the GusNIP Grant (Gus Schumacher Nutrition Incentive Program) Grant Timeline: September 2022 - March 2026

- Food Rx, expanding access to fresh, healthy food through healthcare
 - Supports the local economy by directing healthcare dollars toward nearby farmers, grocers, and food producers, keeping resources circulating within the community

\$285,768.00

SUPPORTING LOCAL AGRICULTURE

Public health investment in local food systems keeps dollars local, supports farmers, and strengthens the economy.

Health Impact:

- Increased access to fresh, nutrient-dense foods.
- Stronger connection between residents and their food system.

Economic Impact:

- Small farmers gain access to larger, more reliable markets.
- Keeps food dollars circulating within Aitkin County instead of leaving the region.
- Stimulates job growth in farming, food distribution, and related industries.
- Strengthens rural entrepreneurship and resilience.



Supporting Local Farmers and Producers

By attracting visitors to explore local farms, the Aitkin Farm Trail stimulates spending in the community. Activities such as farm tours and workshops experiences encourage tourists to spend on accommodations, dining, and other local services, thereby supporting small businesses and enhancing the county's tourism sector.

BOOSTING AGRITOURISM AND VISITOR SPENDING



Maple Ridge Farms Member of the Aitkin Sustainable Farming Association, MN Chapter. Quality certified, Pollinator-friendly. 10155 220th Ave, Aitkin, MN 56442 Phone: 218-242-1303 Email: info@mapleridgefarms.com	Buck Hills Farms Member of the Aitkin Sustainable Farming Association, MN Chapter. Quality certified, Pollinator-friendly. 10155 220th Ave, Aitkin, MN 56442 Phone: 218-242-1303 Email: info@buckhillsfarms.com
Maple Ridge Farms Member of the Aitkin Sustainable Farming Association, MN Chapter. Quality certified, Pollinator-friendly. 10155 220th Ave, Aitkin, MN 56442 Phone: 218-242-1303 Email: info@mapleridgefarms.com	Ole Lake Farm Member of the Aitkin Sustainable Farming Association, MN Chapter. Quality certified, Pollinator-friendly. 10155 220th Ave, Aitkin, MN 56442 Phone: 218-242-1303 Email: info@olelakefarm.com

INVESTING IN LOCAL AGRICULTURE THROUGH AITKIN EATS



Participating Restaurants		
	The Beanery	- thebeanery 223 Minnesota Ave N, Aitkin, MN 56431 218-927-7811
	Block North Brew Pub	- BlockNorthBrewPub 302 Minnesota Ave N, Aitkin, MN 56431 218-928-8090
	The Locker Room	- BlockNorthLockerRoom 12 3rd St NE Aitkin MN 56431 218-928-8090
	Rosallini's	- rosallinispizzas.com - Locally owned and operated pizzeria with homemade products. 119 Minnesota Ave N Aitkin, MN 56431 218-920-3969
	The Joint Tavern & Eatery	- Joint169 26838 US-169 Aitkin, MN 56431 218-678-3799
	The Rustic Trail	- RusticTrail 204 Main St Palisade, MN 56469 218-845-2127
	McGregor Baking Company	301 East Highway 210 McGregor, MN 55760 218-768-2253

Herbs



Enhancing Restaurant Offerings

Participating restaurants, including The Beanery, Block North Brew Pub, and Rosallini's, incorporate locally sourced ingredients into their menus. This not only enhances the quality and appeal of their dishes but also attracts customers interested in supporting local food systems.



Enjoy menu specials with just-picked, aromatic, seasonal herbs from Aitkin farmers at participating restaurants.

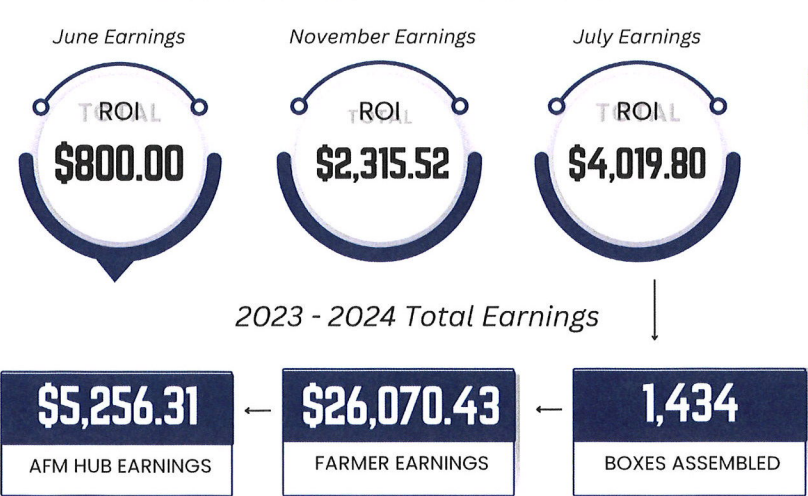
Stimulating Local Spending

By fostering partnerships between local farmers and restaurants, Aitkin EATS encourages the circulation of money within the community. Dollars spent on locally produced food are more likely to be reinvested in the local economy, supporting a range of businesses and services.

AITKIN FARMERS MARKET HUB ECONOMIC IMPACT

July 2023 → November 2023 → July 2024

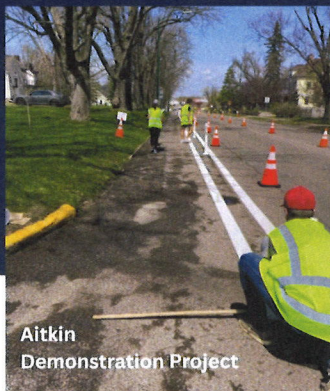
Return on Investment for Local Farmers



\$32,341.74

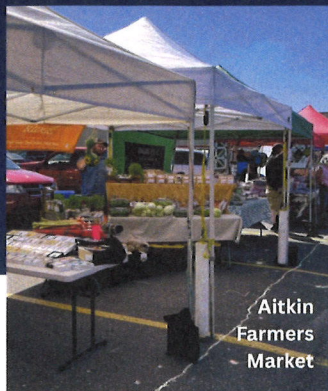
WAS SPENT ON FRESH & LOCAL PRODUCE





Aitkin
Demonstration Project

Walkable Downtowns



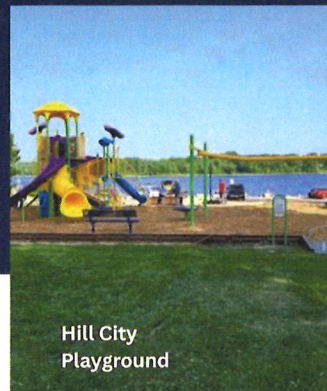
Aitkin
Farmers
Market

Access to Fresh Food



Hill City Community
Garden

Community Gardens



Hill City
Playground

Vibrant City Parks

Positioning for Growth

Businesses and families **want** to locate where communities are vibrant, healthy, and connected.

Public Health is a **Vital Catalyst** for the Economy!



Public Health
Prevent. Promote. Protect.
Aitkin County





THANK YOU

QUESTIONS?



Board of County Commissioners Agenda Request

6A
Agenda Item #

Requested Meeting Date: 10-14-25

Title of Item: 2026-2030 Capital Road Improvement Plan

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☒ Discussion Item ☐ Information Only
Submitted by: John Welle		Department: Highway Department
Presenter (Name and Title): John Welle, Aitkin County Engineer		Estimated Time Needed: 25 minutes
Summary of Issue: The Aitkin County 5-year capital road improvement plan is updated annually through the budget process. The proposed attached 2026-2030 Capital Road Improvement Plan will be presented for discussion.		
Alternatives, Options, Effects on Others/Comments: NA		
Recommended Action/Motion: Discussion only, for future action.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☐ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		

Project Selection Process

Identified improvements fall into one of five construction categories. Those categories, listed in priority order are as follows.

1. Highway Safety Improvement Program
2. Bridge Replacement
3. Pavement Resurfacing/Shoulder Widening
4. Gravel Road Reconstruction to Paved Road Standards
4. Gravel Road Improvement

1. Highway Safety Improvement Program

Safety Improvements are selected based on the Aitkin County Highway Safety Plan and available HSIP funding.

2. Bridge Replacement

Bridge replacement projects are selected based on calculated condition ratings that are the result of bridge safety inspections conducted on each bridge under the County's jurisdiction. See attached listing of all local highway bridges in Aitkin County. Highlighted bridges on the attachment are included in the current 5-year capital improvement program.

3. Pavement Resurfacing/Shoulder Widening

Pavement resurfacing projects are selected based on pavement condition data collected on a two-year frequency. In addition, observed pavement conditions and geographical grouping of projects for lower construction costs are considered when scheduling resurfacing projects. See attached listing of all Aitkin County pavement segments. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

The specific type of pavement resurfacing project is determined during the design stage of the project based on the project's individual characteristics. Chipseal, overlay, mill and overlay, reclaim and pave, and cold in-place recycle are included in this construction category.

For segments that have deficient shoulder width, slopes, or culverts, additional work to correct these deficiencies may be added to the resurfacing project.

4. Gravel Road Reconstruction to Paved Road Standards

Improvements of existing gravel-surfaced roads to paved road standards are selected based on a prioritization worksheet that ranks the various gravel road segments based on annual average daily traffic (AADT) count, residence density, functional classification, sight distance deficiencies, improved route system layout, and private land ownership. The resulting priority ratings are updated with each Capital Road Improvement Plan update. See attached priority rating worksheet. Highlighted segments on the attachment are included in the current 5-year capital improvement program.

5. Gravel Road Improvement

Improvements to existing gravel-surfaced roads to gravel road standards are selected based on observed deficiencies of gravel road segments.

System-Wide Safety Strategies

1. Rural Intersection Lighting

- Provide lighting for intersections that meet traffic count thresholds
- 19 intersections meet criteria and have lighting installed

2. Chevron Signing Improvements

- Provide chevron signage for curves on improved highways that meet criteria
- 160 curves meet criteria and have signs installed

3. Enhanced Pavement Lane Markings

- Provide 6" ground-in wet reflective edge line and 6" centerline marking on segments that meet criteria
- 131 miles meet criteria, 104 miles have enhanced lane markings installed

4. Intersection Pavement Markings

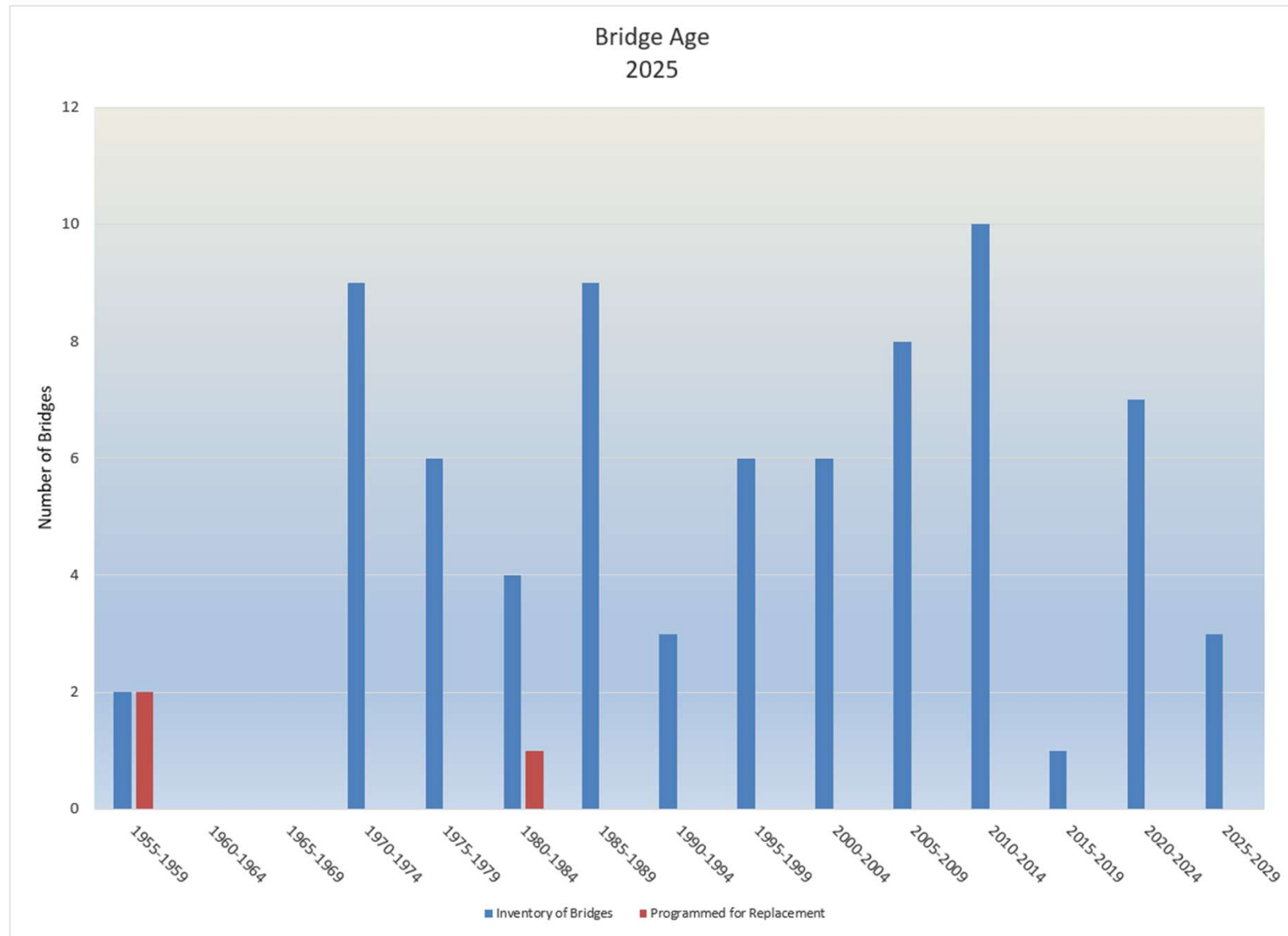
- Provide Stop Ahead message and stop bar for intersections that meet traffic count thresholds
- 11 intersections meet criteria and have markings installed

Aitkin County Highway Safety Plan

Aitkin County Bridge Listing

(Highlighted bridges included for replacement in 2026-2030 Capital Road Improvement Plan)

BRIDGE		LOCATION		MATERIAL & DESIGN		LPI		POSTING
01513		CSAH 29 (OSPREY AVE) over WILLOW RIVER		TIMB SLAB SPAN		47		36
7216		CSAH 2 (220TH ST) over SNAKE RIVER		TIMB BM SPAN		58		
7215		CSAH 2 (220TH ST) over STREAM		TIMB BM SPAN		61		
92699		CSAH 21 (GREAT RIVER RD) over DITCH		STEEL PIPE CULVERT		64		
94154		CSAH 16 (KESTREL AVE) over SANDY RIVER TRIB		TIMB BOX CULV		64		
94155		CSAH 16 (KESTREL AVE) over RICE LAKE OUTLET		TIMB BOX CULV		64		
94157		CSAH 16 (KESTREL AVE) over SANDY RIVER		TIMB BOX CULV		64		
88102		CSAH 19 (410TH AVE) over MOOSE RIVER		STEEL PIPE CULVERT		65		
94156		CSAH 16 (KESTREL AVE) over SANDY RIVER TRIB		TIMB BOX CULV		66		
L9181		CNTY 67 (650TH ST) over WILLOW RIVER		TIMB SLAB SPAN		66		
01506		CSAH 1 (410TH AVE) over MISSISSIPPI RIVER		PRESTR BM SPAN		71		
01512		CSAH 28 (290TH ST) over RIPPLE RIVER		PRECAST QUAD TEE		83		
R0716		FIELD ENT over DRAINAGE DITCH		STEEL PIPE ARCH		84		
92918		CNTY 61 (120TH ST) over CHESLEY BROOK		PRECAST PIPE ARCH		85		
94221		CNTY 61 (120TH ST) over STREAM		PRECAST PIPE ARCH		85		
01516		CSAH 23 (ALDER ST) over CHAN BETWEEN TWO LAKES		PRECAST QUAD TEE		86		
92917		CSAH 12 (DEER ST) over RIPPLE RIVER		PRECAST PIPE ARCH		86		
R0717		350th PLACE over DRAINAGE DITCH		STEEL PIPE ARCH		86		
01515		6TH ST NW over RIPPLE RIVER		PRECAST QUAD TEE		87		
01521		390TH ST over RICE RIVER		TIMB SLAB SPAN		87		
95331		CSAH 1 (OSPREY AVE) over LITTLE WILLOW RIVER		PRECAST PIPE ARCH		88		
01533		DEER ST over RIPPLE RIVER		CCONC SLAB SPAN		89		
01534		CR 62 over SANDY RIVER		CCONC SLAB SPAN		89		
95332		CSAH 5 (350TH AVE) over SISSABAGAMAH CREEK		PRECAST PIPE ARCH		89		
01012		CSAH 3 over MISSISSIPPI RIVER		PRESTR BM SPAN		90		
01517		CSAH 10 (GREAT RIVER RD) over WILLOW RIVER		PRECAST DOUB TEE		90		
01518		CSAH 26 (180TH ST) over SNAKE RIVER		PRECAST DOUB TEE		90		
01530		CSAH 3 over BIG WILLOW RIVER		PRESTR BM SPAN		90		
93178		CSAH 38 (310TH AVE) over SEVENTEEN CREEK		PRECAST PIPE ARCH		90		
93455		CSAH 4 (DAM LAKE ST) over DAM BROOK		PRECAST PIPE ARCH		90		
96811		CSAH 2 (220TH ST) over SNAKE RIVER		PRECAST PIPE ARCH		90		
01527		CSAH 1 over MISS. R. DIVERSION CHAN.		PRESTR BM SPAN		91		
01J14		CSAH 34 (260TH ST) over BIRCH CREEK		PRECAST BOX CULV		91		
01J22		CSAH 29 (OSPREY AVE) over MOOSE RIVER		PRECAST BOX CULV		91		
93122		CSAH 26 (BIRCH ST) over DITCH		PRECAST PIPE ARCH		91		
01011		CSAH 3 over CHAN BETWEEN TWO LAKES		PRESTR BM SPAN		92		
01524		CR 62 (450TH ST) over SANDY RIVER		CCONC SLAB SPAN		92		
01528		CSAH 32 over TAMARACK RIVER		PRESTR BM SPAN		92		
01531		CSAH 14 over PRAIRIE RIVER		PRESTR BM SPAN		92		
01J01		CNTY 74 (678TH ST) over MORRISON BROOK		PRECAST PIPE ARCH		92		
91895		CNTY 64 (KESTREL AVE) over PRAIRIE RIVER		PRECAST PIPE ARCH		92		
01526		CSAH 22 over MISS R DIVERSION CHANNEL		PRESTR BM SPAN		93		
01532		CSAH 4 over RICE RIVER		PRESTR BM SPAN		93		
01J29		CR 75 (KESTREL AVE) over BIRCH CREEK		PRECAST BOX CULV		93		
95330		CSAH 36 (379TH ST) over STREAM		PRECAST PIPE ARCH		93		
01J02		CSAH 10 (GREAT RIVER RD) over WHITE ELK BROOK		PRECAST PIPE ARCH		95		
01J04		CSAH 39 (OAK AVE) over RIPPLE RIVER		PRECAST BOX CULV		95		
01J08		CSAH 3 (GROVE ST) over LITTLE WILLOW RIVER		PRECAST BOX CULV		95		
01J11		CSAH 9 (N ASH RD) over BEAR CREEK		PRECAST BOX CULV		95		
01J26		CSAH 26 over STREAM		PRECAST BOX CULV		95		
01J27		CR 73 over MINNEWAWA CREEK		PRECAST BOX CULV		95		
01J33		CSAH 10 over POKEGAMA CREEK		PRECAST BOX CULV		95		
91896		CNTY 64 (KESTREL AVE) over TAMARACK RIVER		PRECAST PIPE ARCH		95		
92844		CSAH 3 (GROVE ST) over DITCH		PRECAST PIPE ARCH		95		
93123		CNTY 75 (KESTREL AVE) over SPLIT ROCK RIVER		PRECAST PIPE ARCH		95		
93424		CNTY 67 (650TH ST) over LITTLE HILL RIVER		PRECAST PIPE ARCH		95		
95612		CNTY 51 (385TH AVE) over RIPPLE RIVER		PRECAST PIPE ARCH		95		
96142		CSAH 29 (OSPREY AVE) over LITTLE HILL RIVER		PRECAST PIPE ARCH		95		
96703		CSAH 4 (DAM LAKE ST) over CREEK		PRECAST BOX CULV		95		
01535		560TH ST over WILLOW RIVER		CCONC SLAB SPAN		96		
01J07		CSAH 1 (OSPREY AVE) over LITTLE WILLOW RIVER		PRECAST BOX CULV		96		
01J31		CR 73 over SANDY RIVER		PRECAST BOX CULV		96		
01J35		CSAH 3 over WHITE ELK BROOK		PRECAST BOX CULV		96		
92924		CSAH 23 (ALDER ST) over STREAM		PRECAST PIPE ARCH		96		
01J36		CSAH 32 over CO DITCH #13		PRECAST BOX CULV		99		
01J28		CSAH 28 (PIONEER AVE) over RIPPLE RIVER		PRECAST BOX CULV		100		
01J39		CSAH 15 over CEDAR CREEK		PRECAST BOX CULV		100		
01J43		LAKE AVE over SAVANNA RIVER		PRECAST BOX CULV		100		
01J45		NATURE AVE over UNNAMED STREAM		PRECAST BOX CULV		100		
01J48		TAME FISH LAKE RD over RIPPLE RIVER		PRECAST BOX CULV		100		
01539		CSAH 5 (NATURE AVE) over WILLOW RIVER		CCONC SLAB SPAN		100		
01536		CR 54 (390TH AVE) over SISSABAGAMAH CREEK		CCONC SLAB SPAN		100		
01538		CSAH 5 (NATURE AVE) over RICE RIVER		CCONC SLAB SPAN		100		
01J51		CSAH 22 (400TH ST) over WAKEFIELD BROOK		PRECAST BOX CULV		100		

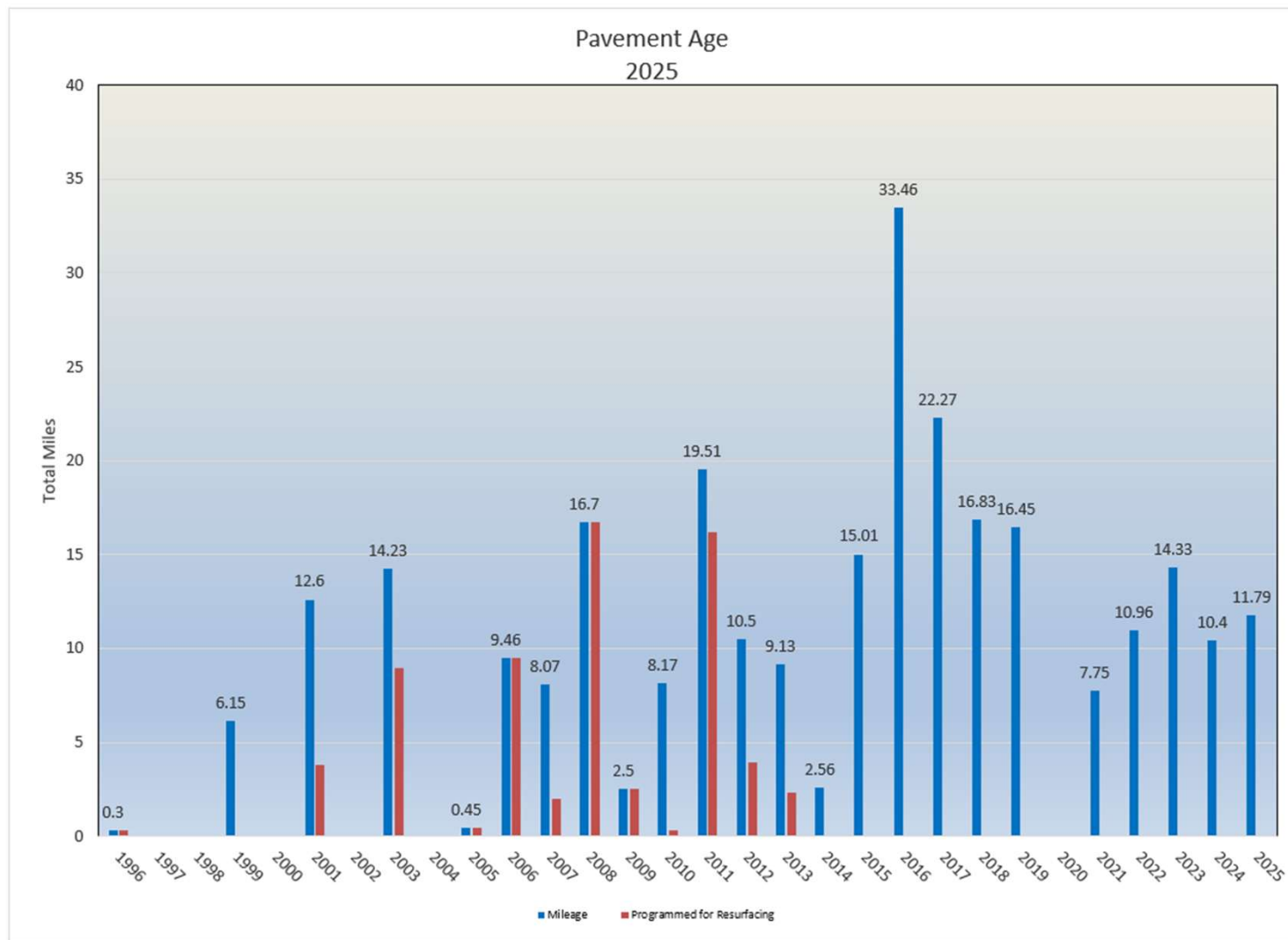


Current Bridge Age Distribution

Bituminous Pavements - Age and RQI Data

(Highlighted Segments included in 2026-2030 Capital Road Improvement Program)

	Length	2023 RQI	2021 RQI		Length	2023 RQI	2021 RQI
1996				2014			
CR 69	0.3			CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (Wear)	2.56	3.3	3.3
1997				2015			
1998				CSAH 10 from US Hwy 169 to CSAH 3	7.01	3.5	3.5
1999				CSAH 28 from TH 210 to TH 169	8	3.3/3.4	3.3/3.4
CSAH 39 (2021 Chipseal)	5.1	3.4	3.4	2016			
CR 81 (2020 Chipseal)	1.05	3.0/3.1	3.0/3.1	CSAH 2 from TH 47 to TH 65	12.38	3.1/3.2	3.1/3.2
2000				CSAH 3 from north jct. CSAH 5 to 6.36 miles east	6.2	3.7	3.7
2001				CSAH 12 from TH 47 to TH 210	0.58	3.0/3.2	3.0/3.2
CSAH 14 from 2.3 m. notheast of TH 65 to CSAH 36	3.8	2.7/2.8	2.7-2.9	CSAH 12 from TH 47 to 375th Avenue	6.88	3.4	3.4
CSAH 22 (2022 Chipseal)	4.6	3.3/3.4	3.3/3.4	CSAH 13 from TH 65 to CSAH 16	5.39	3.2/3.3	3.2/3.3
CSAH 24 (2022 Chipseal)	4.2	3.4	3.4	CSAH 41 from 1st Street to west jct. TH 210	1.01	3.1/3.2	3.1/3.2
2002				CR 88	1.02	3.1/3.7	3.1/3.7
2003				2017			
CSAH 23 (2022 Chipseal)	5.3	3.3-3.7	3.3-3.7	CSAH 1 from CSAH 22 to 3.6 miles north	3.6	3.3/3.4	3.3/3.4
CSAH 28 from TH 169 to CSAH 12	5.8	3.2/3.3	3.2/3.3	CSAH 10 from CSAH 3 to CSAH 18	11.06	3.5	3.5
CSAH 37	2.3	2.5/2.7	2.5/2.7	CSAH 15 from Crow Wing County Line to CSAH 1	6.08	2.7-3.6	2.7-3.6
CR 54 from .47 miles east of CSAH 1 to CR 83	0.83	2.3/2.5	2.3/2.5	CR 74	1.53	3.1	3.1
2004				2018			
2005				CSAH 6 from TH 65 to 5.3 miles east	4.9	3.9	3.9
CSAH 1 from TH 210 to beginning of Mississippi River Br	0.45	2.1/2.3	2.1/2.3	CSAH 8 from TH 210 to old Soo Line RR	0.87	2.8/3.0	2.8/3.0
2006				CSAH 12 from 375th Avenue to Lanie's corner	2.74	3.7	3.7
CSAH 3 from Crow Wing County Line to CSAH 29	5.74	3.1/3.2	3.1/3.2	CSAH 12 from Lanie's Corner to n. jct. CSAH 39	1.95	3.2/3.3	3.2/3.3
CSAH 7	3.2	2.8/2.9	2.8/2.9	CSAH 32 from CSAH 6 to CSAH 31	3.29	3.8/3.9	3.8/3.9
CR 66 from US 169 to 0.26 miles east	0.26	1.8/1.9	1.8/1.9	CR 53 from CSAH 4 to 0.78 mile north	3.08	3.4/3.5	3.4/3.5
CSAH 29 from CSAH 19 to CSAH 7	0.26	3.1/3.3	3.1/3.3	2019			
2007				CSAH 3 from CSAH 29 to TH 169	4.15	3.5/3.6	3.5/3.6
CSAH 8 from old Soo Line RR to TH 65	1.97	3.1	3.1	CSAH 10 from TH 200 to Itasca County Line	2.25	3.3	3.3
CSAH 38	6.1	3.1/3.2	3.1/3.2	CSAH 16	8.9	3.7	3.7
2008				CSAH 41 from east jct. TH 210 to 1st Street	0.07	3.1/3.2	3.1/3.2
CSAH 4 from TH 47 to TH 65	14.4	2.8/2.9	2.8/2.9	CR 70	1.08	2.6/2.7	2.6/2.7
CSAH 29 from CSAH 3 to 509th Lane	2.3	2.7/2.8	2.7/2.8	2020			
2009				2021			
CSAH 1 from beginning of Mississippi River Bridge to CS	2.5	3.0	3.0	CSAH 3 from 6.36 miles east of north jct CSAH 5 to TH 65	3.15	3.9	3.9
2010				CSAH 9	0.77	2.4-3.3	2.4-3.3
CSAH 10 from CSAH 18 to 8.2 miles south of TH 200	6.88	3.3	3.3	CSAH 25	3.29	3.8/3.9	3.8/3.9
CSAH 33	0.29	1.8/2.2	1.8/2.2	CR 79	0.54	3.2/3.3	3.2/3.3
CR 62 from CSAH 3 to 1.0 mile south	1.0	3.2/3.3	3.2/3.3	2022			
2011				CSAH 17	7.1	4.0/4.1	4.0/4.1
CSAH 6 from 5.27 miles est of TH 65 to TH 210	8.08	2.6	2.5-2.7	CR 76	2.82	3.9/4.0	3.9/4.0
CSAH 10 from TH200 to 8.12 miles south	8.12	2.8/2.9	2.8/2.9	CR 77W	1.04	3.5/3.6	3.5/3.6
CSAH 32 from CSAH 31 to Carlton County Line	3.01	3.5	3.5	2023			
CR 241	0.3			CSAH 11	3.26	4.0/4.1	4.0/4.1
2012				CSAH 31	3.53	3.8/3.9	3.8/3.9
CSAH 3 from US Hwy 169 to n. jct. CSAH 5	5.6	3.0-3.6	3.0-3.6	CSAH 40	4.9	3.9	3.9
CSAH 5 from TH 47 to CR 50	1	3.4	3.4	CR 62 from TH 210 to 435th Street	2.64	3.8/3.9	3.8/3.9
CSAH 14 from TH 65 to 2.3 miles northeast	2.3	3.0	3	2024			
CSAH 36 from CSAH 14 to 1.6 mile north	1.6	2.5/2.6	2.5/2.6	CSAH 2 from TH 65 to Pine County Line	10.4		3.7
2013				2025			
CSAH 12 from .35 m. E. of N. jct. CSAH 39 to TH 47 (NV				CSAH 5 from TH 210 to CSAH 3	7.5		
CR 54 from CSAH 1 to .47 miles east	0.47	2.1/2.3	2.1/2.3	CSAH 14 from CSAH 36 to State Park	4.29		
CR 54 from CR 83 to end of pavement	0.56	2.5/2.7	2.5/2.7	Subtotal:	161.81		
CR 60	3.98	3.6	3.6	Grand Total:	279.58		
CR 66 from 0.26 miles east of US 169 to US 169	0.83	1.7	1.7				
CR 77	0.57						
CR 82	1.03	1.6/1.7	1.6/1.7				
CR 83	0.49	3.0/3.2	3.0/3.2				
CR 85	1.2	2.5/2.6	2.5/2.6				
Sub-total:	117.77						



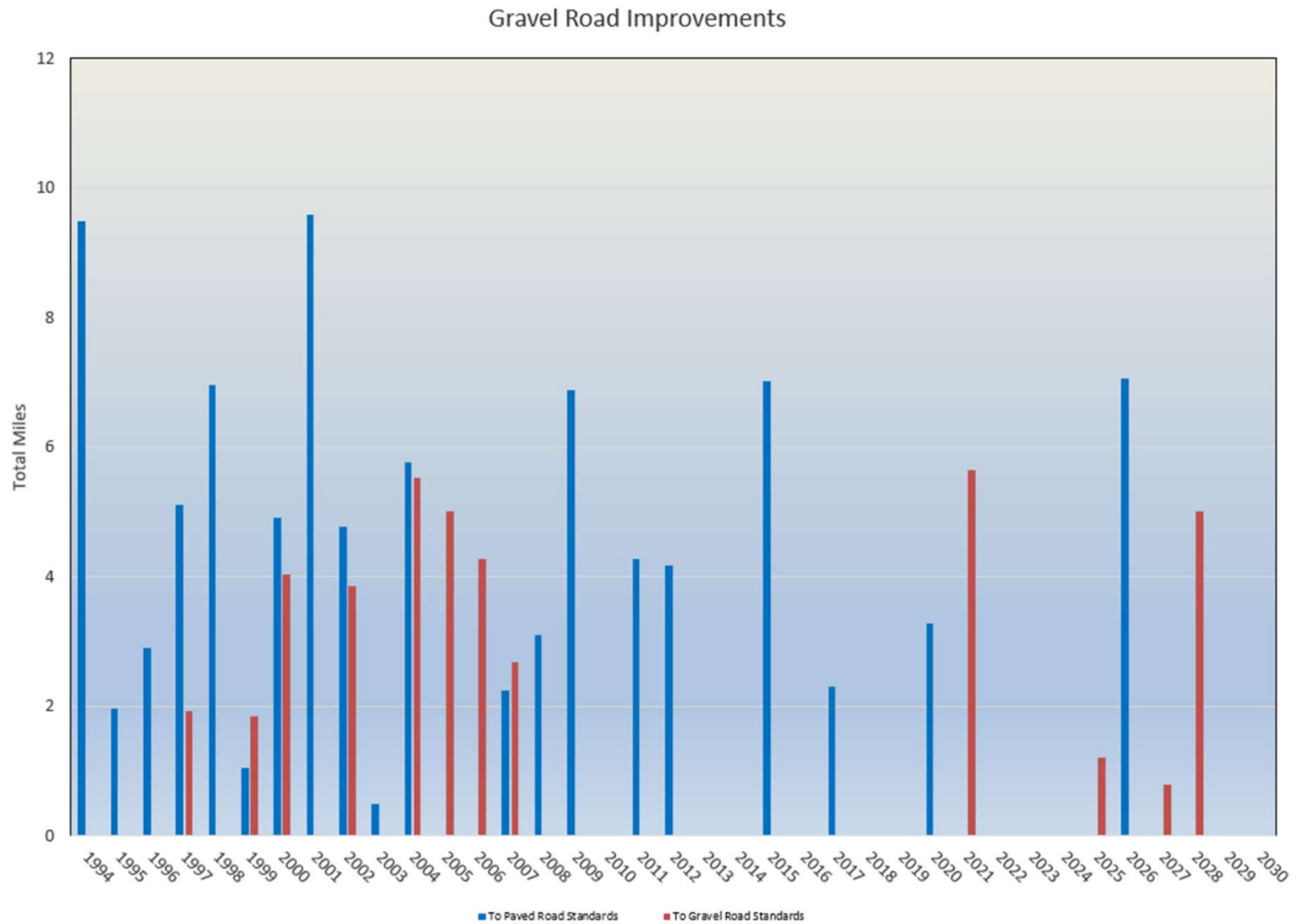
Current Pavement Age Graph

Priority Rating Worksheet

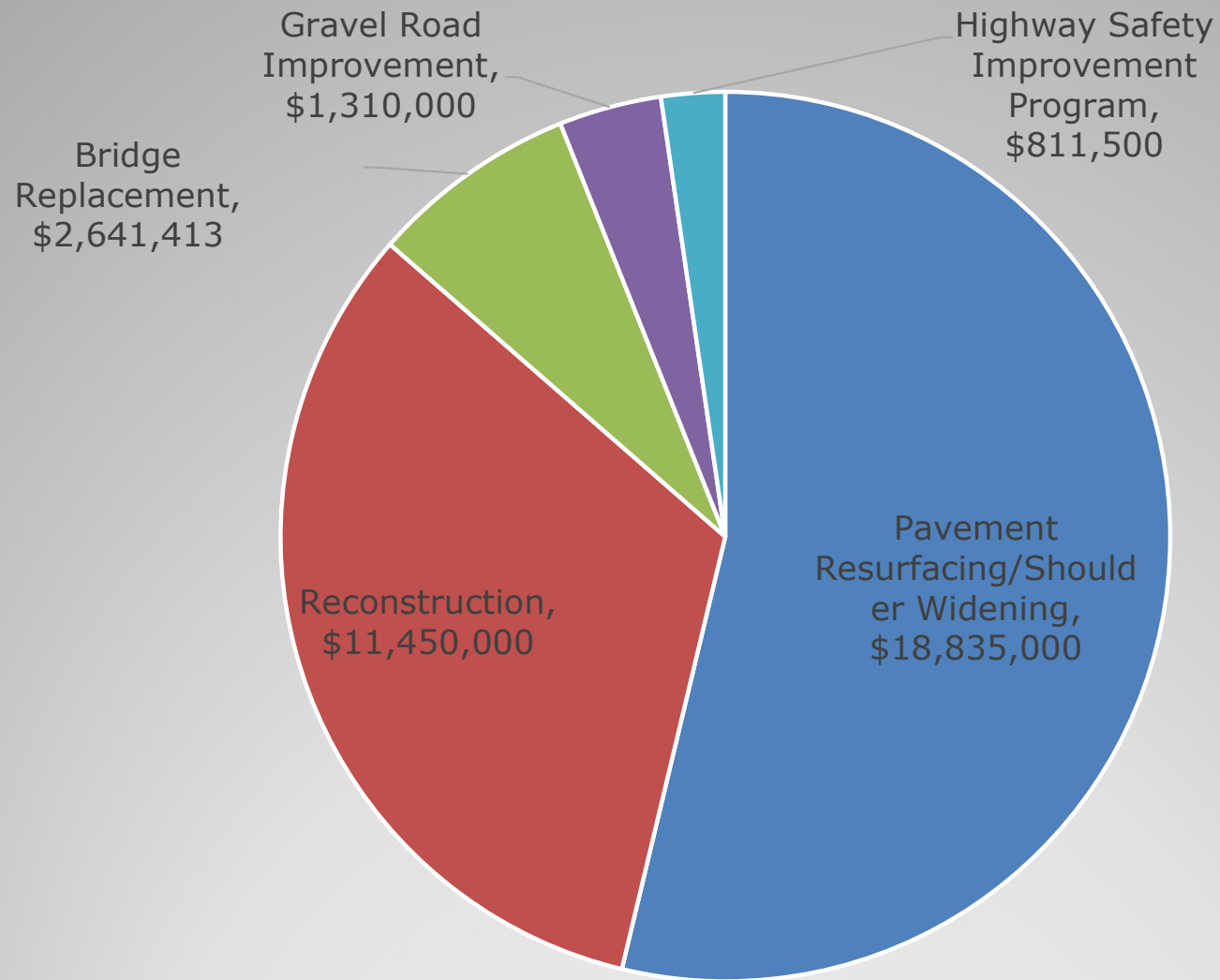
(Highlighted Segments Included in 2026-2030 Capital Road Improvement Program)

8/20/2025

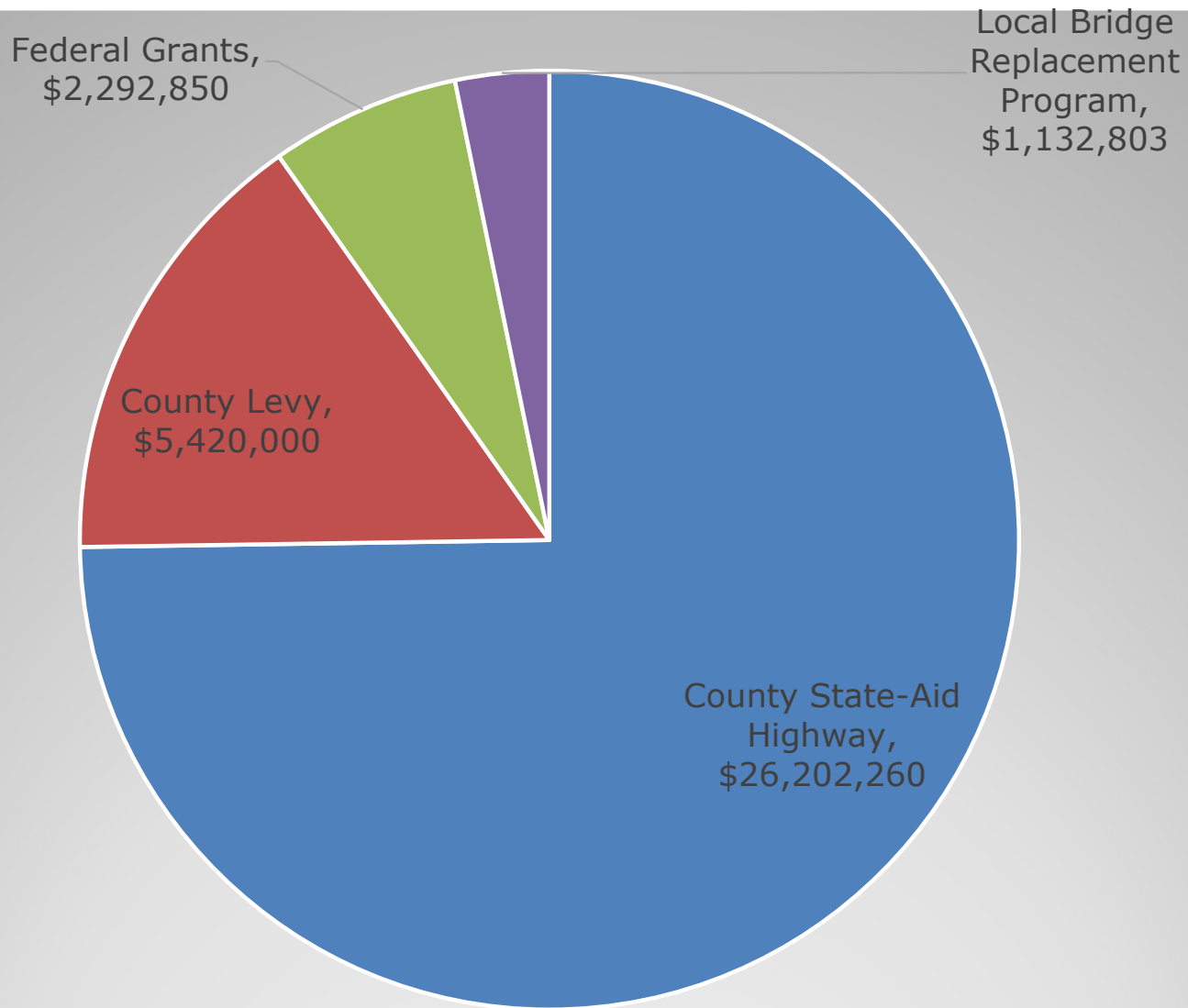
Road Number	Segment Description	Length	2021-2022 ADT (20 points decile)	Residence Density (20 point decile)	Functional Classification (10 points)	Sight Distance Deficiency (10 point decile)	Improved Route System Layout (15 points)	Privately-Owned Land (10 point decile)	Priority Rating (85 points)
5.2	CR 53 to TH 210	4.7	20	20	10	6	15	7	78.0
51	TH 18 to CSAH 28	4.77	10	14	7	3	15	8	57.0
62.1	2 miles N of TH 210 to CR 71	1.36	18	8	4	1	15	10	56.0
71		1	18	8	4	1	15	10	56.0
1	3.6 miles N of CSAH 22 to CSAH 3	7.4	18	6	7	3	15	6	55.0
30	TH 65 to CSAH 16	7	14	14	7	6	0	10	51.0
21	CSAH 1 to TH 169	6.9	16	4	10	4	5	10	49.0
19.2	CSAH 20 to CSAH 29	2	16	4	10	5	10	3	48.0
19.1	Cass County Line to CSAH 20	4.8	8	10	10	7	10	2	47.0
50	CSAH 5 to CR 56	2.95	16	2	4	2	15	8	47.0
56.1	TH 210 to CR 50	2	16	2	4	2	15	8	47.0
62.2	CR 71 to 1 mile south of TH 232	3	8	8	4	1	15	10	46.0
57.1	TH 65 to 5 miles east	5	16	8	4	5	0	10	43.0
59		4.28	12	4	4	3	10	10	43.0
64.2	CSAH 32 to 5 miles North	5	12	16	4	3	5	3	43.0
5.1	CR 50 to CR 53	5.9	14	10	4	4	0	10	42.0
13	CSAH 16 to Carlton County Line	5.6	8	2	7	4	15	5	41.0
68.1	CSAH 29 to dead end west	2	8	6	4	5	10	8	41.0
27	CSAH 13 to TH 27	6.6	4	6	7	4	10	9	40.0
5.3	CSAH 3 to CSAH 18	7.81	10	6	7	1	10	5	39.0
54	End of Blacktop to TH 210	4.88	10	2	4	3	10	10	39.0
63		2.69	8	8	4	9	0	10	39.0
20	Cass County Line to CSAH 19	5.9	8	4	7	3	10	6	38.0
64.1	5 miles N of CSAH 32 to CSAH 14	4.49	8	10	4	5	5	6	38.0
75	TH 27 to CSAH 34	6.9	2	8	7	5	10	6	38.0
68.3	TH 169 to dead end east	1.2	8	4	4	2	10	8	36.0
74		2.07	2	6	4	4	10	10	36.0
29.3	CSAH 7 to CR 67	4.54	12	6	7	4	0	6	35.0
34	CSAH 2 to CR 75	6.3	4	4	7	3	10	6	34.0
67		5.17	12	4	4	6	0	8	34.0
18.2	CSAH 5 to CSAH 10	6.1	2	2	7	2	10	10	33.0
36.2	CR 65 to 1.5 miles N of CSAH 14	5.2	8	6	7	7	0	5	33.0
61.1	TH 65 to TH 18	4.23	4	10	4	5	0	10	33.0
26.1	CSAH 38 to CR 59	5	8	4	7	3	0	10	32.0
60W		1.08	10	6	4	2	0	10	32.0
68.2	CSAH 29 to TH 169	3.3	8	4	4	3	10	2	31.0
72		1.2	4	8	4	5	0	10	31.0
26.2	CR 59 to TH 65	6	8	6	7	2	0	7	30.0
36.1	TH 65 to CR 65	4.2	8	4	7	8	0	3	30.0
73		5.1	8	4	4	2	5	6	29.0
57.2	TH 27 to 4 miles North	4.04	4	4	4	6	0	10	28.0
61.2	TH 18 to CSAH 23	7	4	6	4	5	0	9	28.0
29.4	CR 67 to TH 200	2	12	4	7	2	0	2	27.0
65		8.96	4	6	4	10	0	3	27.0
35	TH 65 to Itasca County Line	0.4	4	4	7	1	0	10	26.0
18.1	TH 169 to CSAH 5	6.1	2	2	7	1	10	3	25.0
80		1.7	4	4	4	3	0	10	25.0
58		2.67	4	4	4	4	0	8	24.0
26.3	TH 65 to CSAH 2	9.1	4	4	7	4	0	3	22.0
56.2	CR 50 to CSAH 5	6.4	2	2	4	5	0	8	21.0
29.1	2.3 miles N of CSAH 3 to CR 68	3.3	6	2	7	2	0	3	20.0
29.2	CR 68 to CSAH 7	6.3	6	4	7	2	0	1	20.0



Gravel Road Improvements



Construction Categories

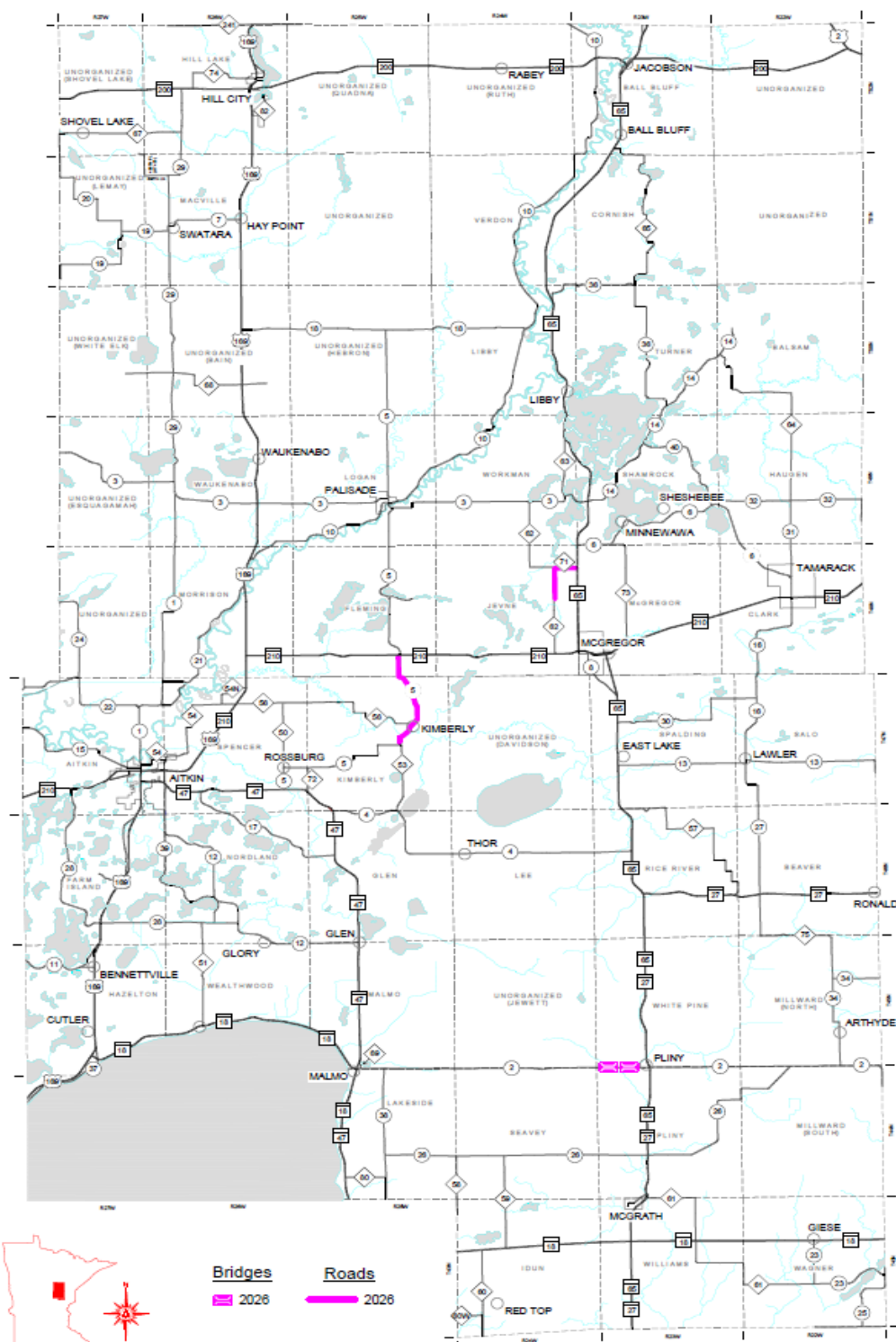


Funding by Source

Proposed 2026 through 2030 Capital Road Improvement Plan

(*projects added from previous program*)

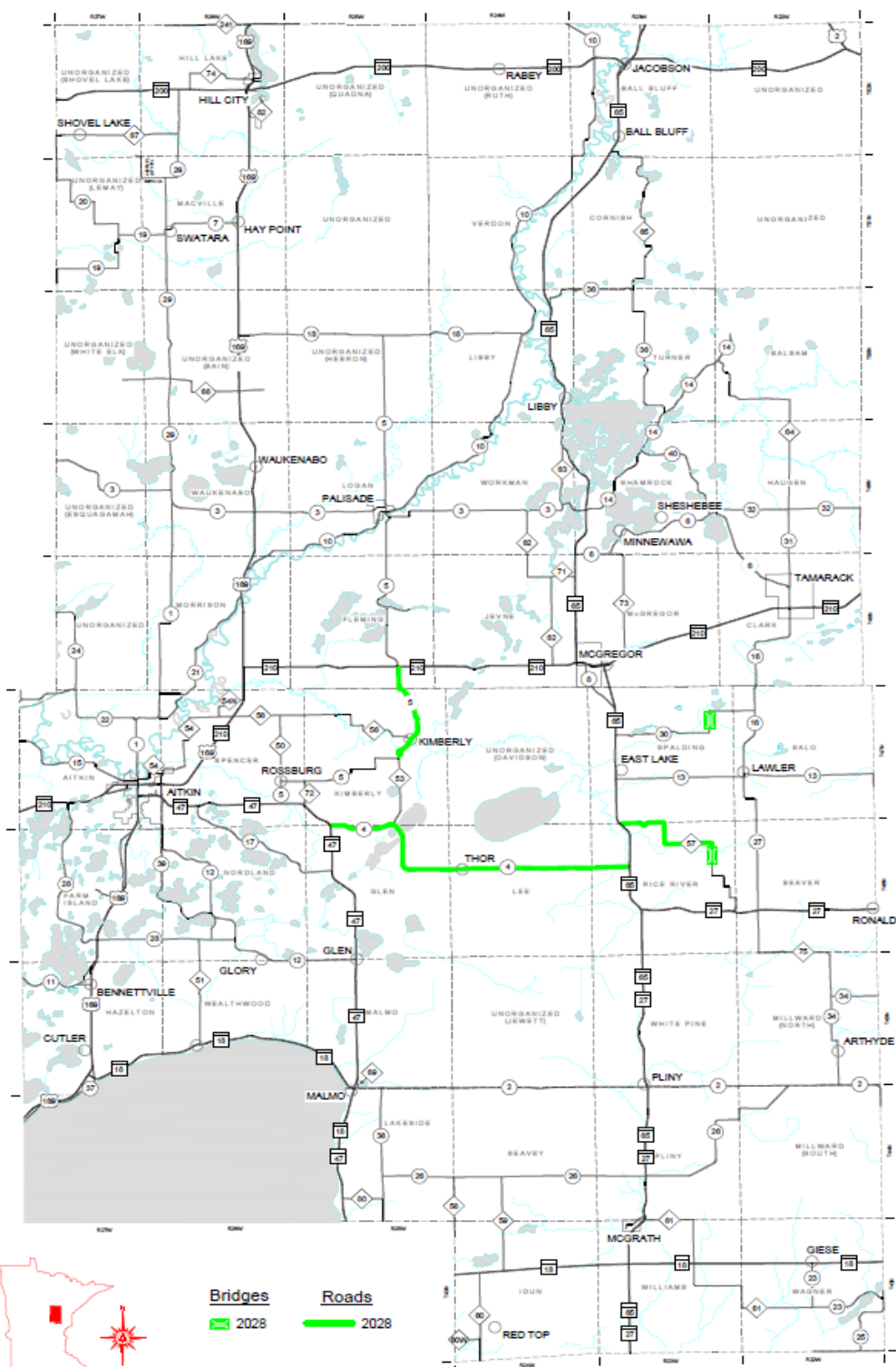
	Length	Location	Age/RQI or LPI	Estimated Construction Cost
2026				
SAP 001-602-015 - CSAH 2 Bridge 7215/7216 Replacement	0.2	CSAH 2 over Snake/Unnamed River	1958/LPI 58,61	\$ 1,681,413
SAP 001-605-014 - CSAH 5 Reconstruction (Grading and Agg. Base)	4.7	CR 53 to TH 210		\$ 6,500,000
CP 001-062-005 - CR 62 Reconstruction (Grading and Agg. Base)	1.36	435th Street to CR 71		\$ 1,210,000
CP 001-071-001 - CR 71 Reconstruction (Grading and Agg. Base)	1	CR 62 to TH 65		\$ 890,000
			Total:	\$ 10,281,413
2027				
SAP 001-614-016 - CSAH 14 Resurfacing	2.3	TH 65 to 2.3 miles northeast	2012/2.9-3.1	\$ 660,000
SAP 001-614-016 - CSAH 14 Bituminous Reclamation/Paving	1.88	2.3 miles NE of TH 65 to CSAH 40	2001/RQI 2.7-3.2	\$ 1,030,000
SAP 001-614-017 - CSAH 14 Resurfacing/Shoulder Widening	1.92	CSAH 40 to CSAH 36	2001/RQI 2.8-2.9	\$ 2,600,000
CSAH 19 Gravel Road Improvements (0.7 of 6.8 miles)	0.7	Moose River to 0.7 mile south		\$ 160,000
CSAH 19 Bridge No. 88102 Replacement	0.1	CSAH 19 over Moose River	1981/LPI 65	\$ 400,000
CSAH 36 Bituminous Reclamation/Paving	1.6		2012/2.5-2.6	\$ 660,000
CR 62 Bituminous Paving	1.36	435th Street to CR 71		\$ 520,000
CR 71 Bituminous Paving	1	CR 62 to TH 65		\$ 380,000
			Total:	\$ 6,410,000
2028				
SP 001-604-014 - Resurfacing	14.4	TH 47 to TH 65	2008/2.6-3.2	\$ 3,000,000
CSAH 5 Bituminous Paving	4.7	CR 53 to TH 210		\$ 1,950,000
CSAH 30 Bridge Over Wakefield Brook	0.1	CSAH 30 over Wakefield Brook		\$ 200,000
CR 57 Gravel Road Improvements	5	TH 65 to 5 miles east		\$ 1,150,000
CR 57 New Bridge	0.1	CR 57 over Section 5 Creek		\$ 360,000
SP 001-070-011 - Enhanced Pavement Markings	42.8	CH 6, 12, 17, 28		\$ 535,000
				\$ 7,195,000
2029				
CSAH 3 Resurfacing	5.74	Crow Wing county line to CSAH 29	2006/2.7-3.5	\$ 1,200,000
CSAH 7 Resurfacing	3.2	CSAH 29 to US Hwy 169	2006/2.7-3.0	\$ 625,000
CSAH 10 Resurfacing (3.79 mile)/Reclamation (4.28 mile)	8.12	8.12 m south of TH 200 to TH 200	2011/1.8-3.2	\$ 2,500,000
CSAH 29 Resurfacing	2.3	CSAH 3 to 509th Lane	2008/2.7-2.8	\$ 480,000
CSAH 29 Resurfacing	0.26	CSAH 7 to CSAH 19	2006/3.2-3.5	\$ 60,000
CSAH 33 Resurfacing	0.29		2010/2.0-2.1	\$ 110,000
CR 66 Reclamation/Resurfacing	1.09		2006-2013/1.5-2.1	\$ 280,000
CR 82 Reclamation	1.03		2013/1.8-2.1	\$ 280,000
SP 001-070-012 - Enhanced Pavement Markings	19.75	CH 2, 3, 11		\$ 276,500
				\$ 5,811,500
2030				
CSAH 1 Resurfacing	0.45	US Hwy 169 to Mississippi River	2005/RQI 2.1-2.3	\$ 300,000
CSAH 1 Resurfacing	2.5	Mississippi River Bridge to CH 22	2009/3.0	\$ 630,000
CSAH 6 Resurfacing	8.08	5.27 m east of TH 65 to TH 210	2011/2.3-3.0	\$ 1,800,000
CSAH 8 Resurfacing	1.97	TH 65 to Soo Grade	2007/2.8-3.1	\$ 480,000
CSAH 28 Resurfacing	5.8	US Hwy 169 to CSAH 12	2003/RQI 2.8-3.6	\$ 1,230,000
CSAH 37 Resurfacing	2.3	US Hwy 169 to US Hwy 169	2003/2.5-2.7	\$ 430,000
CR 54 Resurfacing	1.3	CSAH 1 to CR 83	2003/RQI 2.1-2.7	\$ 400,000
CR 69 Resurfacing	0.3	CSAH 2 to TH 47		\$ 80,000
				\$ 5,350,000
Five Year Total:				\$ 35,047,913



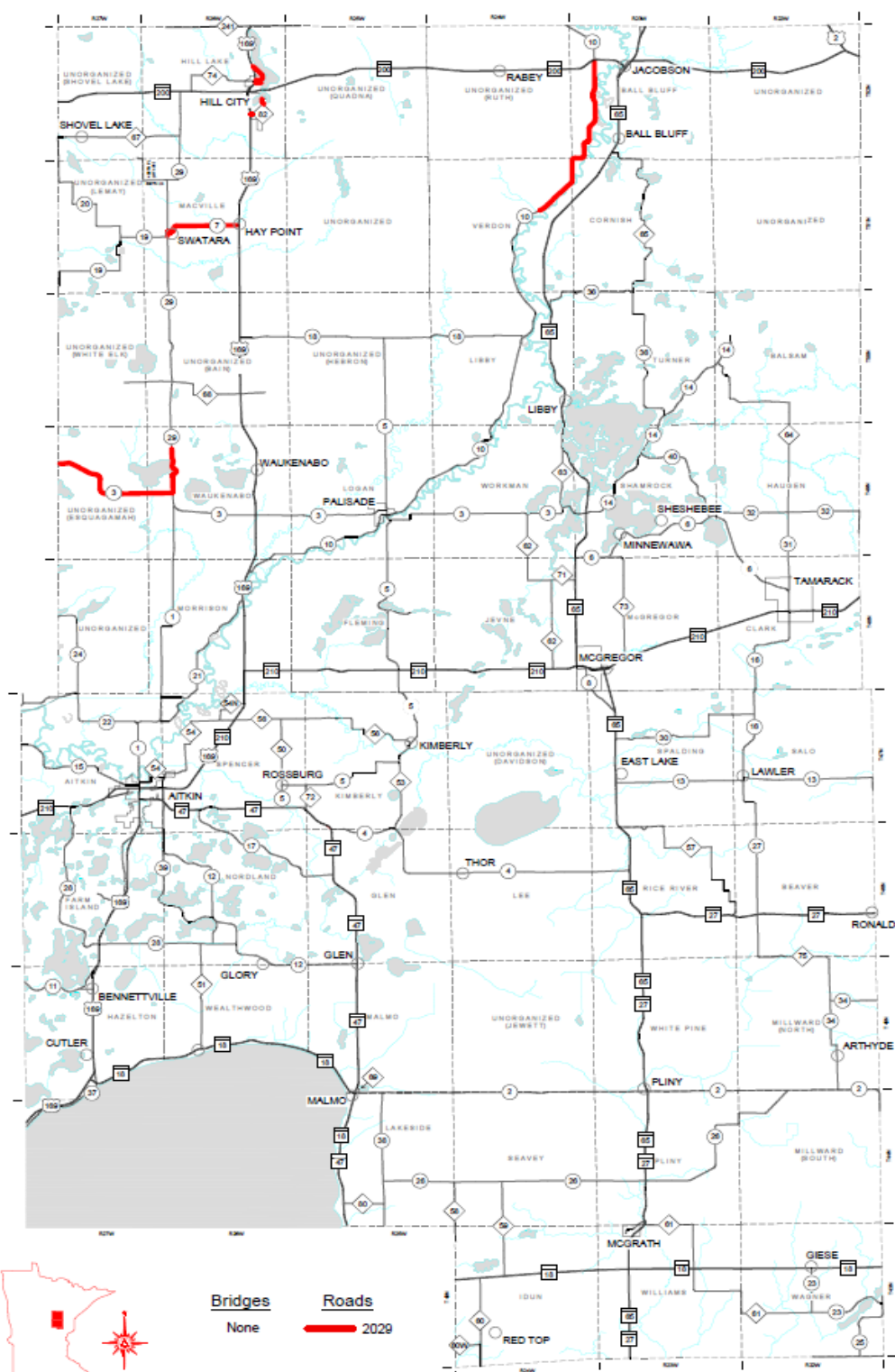
**Aitkin County, MN 2026 Capital
Road Improvement Plan**

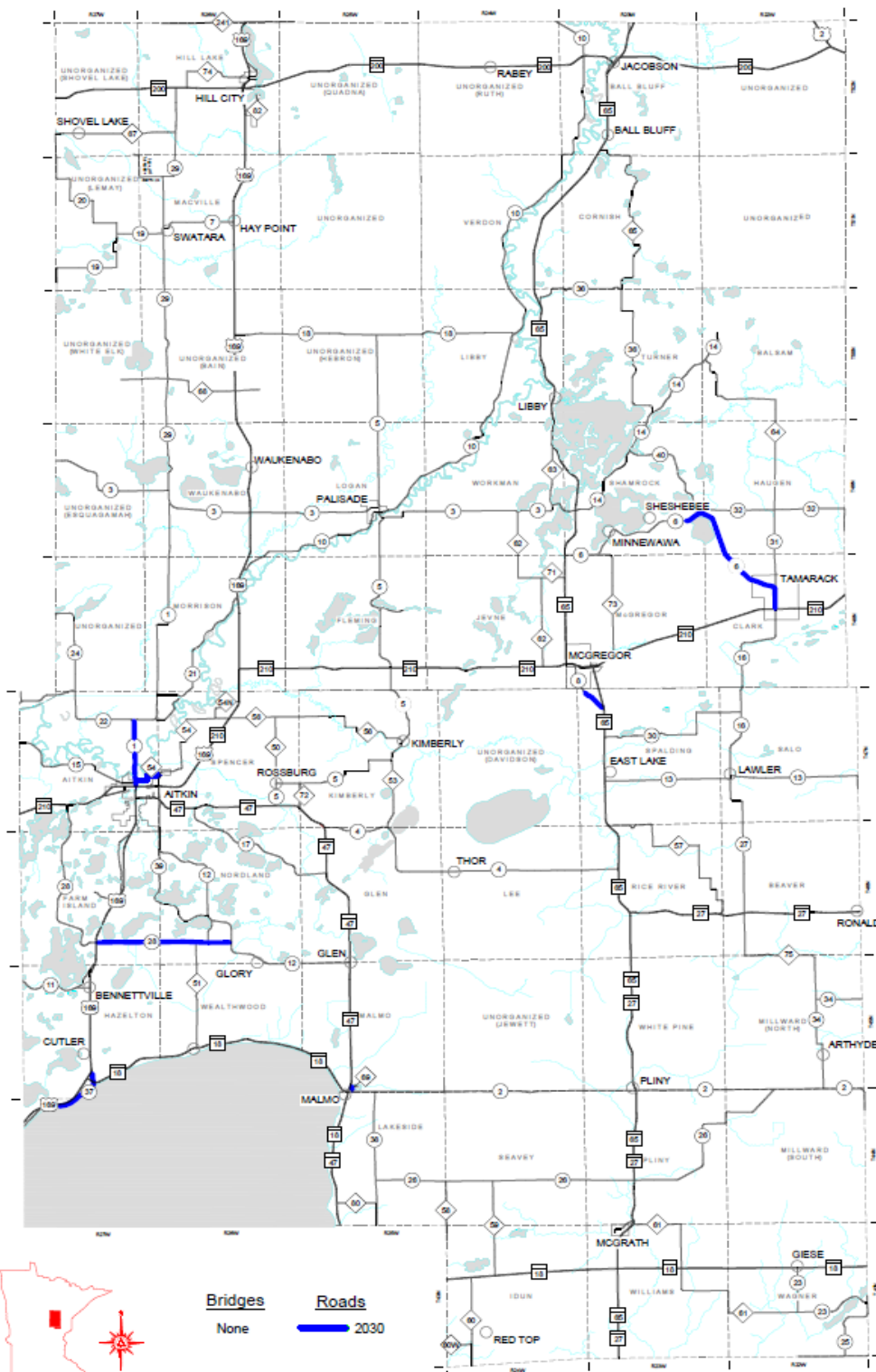


Aitkin County, MN 2027 Capital Road Improvement Plan

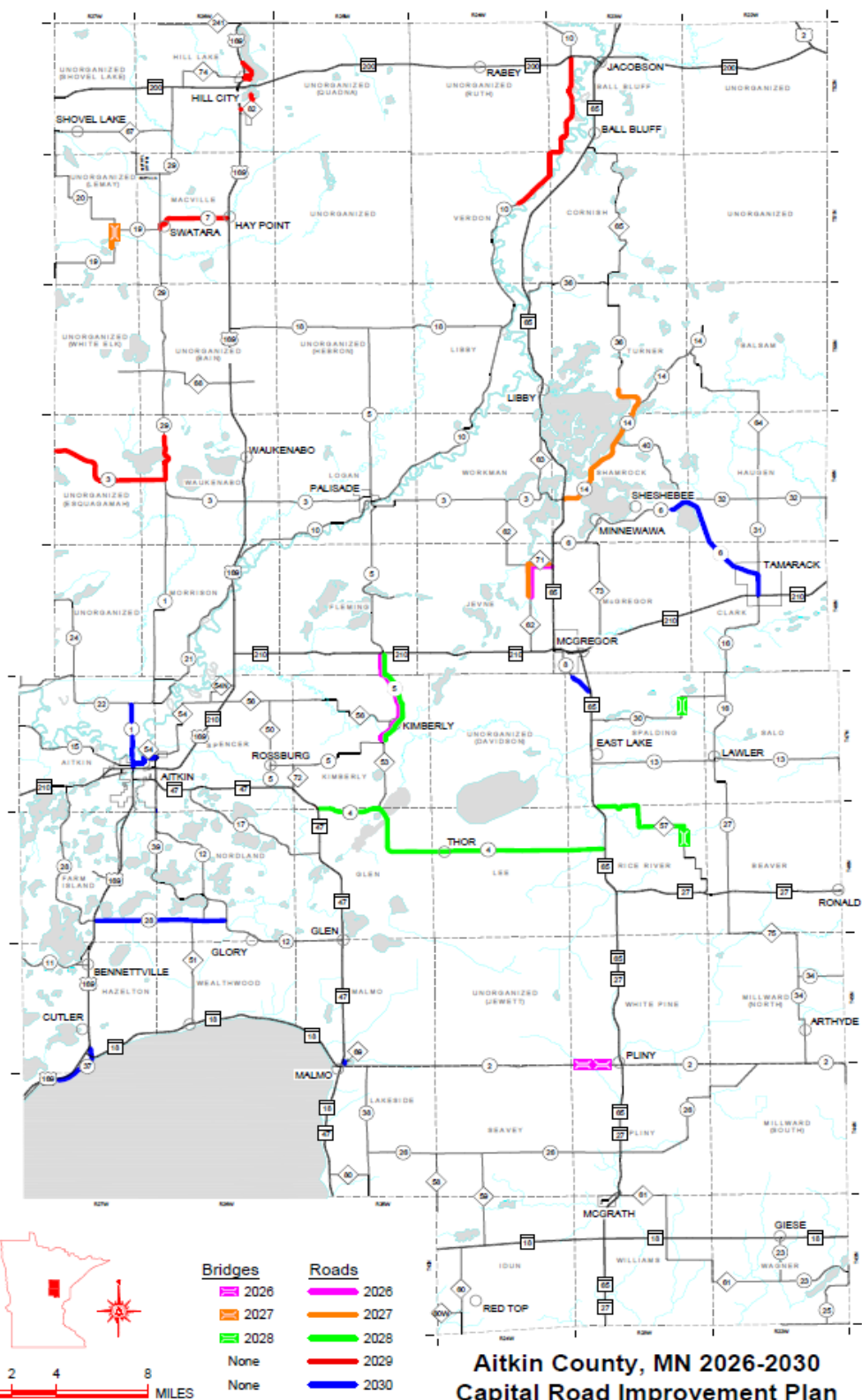


**Aitkin County, MN 2028 Capital
 Road Improvement Plan**





**Aitkin County, MN 2030 Capital
Road Improvement Plan**





Board of County Commissioners Agenda Request

7A
Agenda Item #

Requested Meeting Date: October 14, 2025

Title of Item: Update on FEMA Preliminary FIRM Notification (Discussion Only)

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☒ Discussion Item ☐ Information Only
Submitted by: Andrew Carlstrom		Department: Environmental Services
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 10 minutes
Summary of Issue: On September 30, 2025, Aitkin County received from the Minnesota DNR copies of the Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for Aitkin County, Minnesota and Incorporated Areas. The FIRM and FIS report have been produced in a countywide format, which includes flooding information for the entire county, encompassing communities and other incorporated areas. The Federal Emergency Management Agency (FEMA) has prepared this preliminary version of the FIRM using a process that captures digital flood hazard information and plots it on map panels using computer technology. Digital copies can be found at: https://hazards.fema.gov/femaportal/prelimdownload/ Attached is the Public Notice Ad Proof and letter. The Minnesota DNR welcomes all community officials and citizen comments and asks for input before October 30, 2025. Please send your comments and/or concerns to: Jeff Weiss, Minnesota Department of Natural Resources, 500 Lafayette Road Box 25, St. Paul, MN 55155 or email at jeff.weiss@state.mn.us. A community coordination meeting will be scheduled in the near future and publicly noticed, as well as a 90-day appeal period for certain communities within Aitkin County.		
Alternatives, Options, Effects on Others/Comments: N/A		
Recommended Action/Motion: No action requested.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		



EAST CENTRAL MINNESOTA

-Public Notice Ad Proof-

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AITKIN COUNTY PUBLIC NOTICE

On September 30, 2025, Aitkin County received from the Minnesota DNR copies of the Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) for Aitkin County, Minnesota and Incorporated Areas. The FIRM and FIS report have been produced in a countywide format, which includes flooding information for the entire county, encompassing communities and other incorporated areas. The Federal Emergency Management Agency (FEMA) has prepared this preliminary version of the FIRM using a process that captures digital flood hazard information and plots it on map panels using computer technology. Digital copies can be found at: <https://hazards.fema.gov/femaportal/prelimdownload/>

The Minnesota DNR welcomes all community officials and citizen comments and asks for input before October 30, 2025. Please send your comments and/or concerns to: Jeff Weiss, Minnesota Department of Natural Resources, 500 Lafayette Road Box 25, St. Paul, MN 55155 or email at jeff.weiss@state.mn.us. A community coordination meeting will be scheduled in the near future and publicly noticed, as well as a 90-day appeal period for certain communities within Aitkin County.

Published in the
Aitkin Independent Age
October 8, 2025
1495481

Date: 10/02/25

Account #: 485996

Customer: AITKIN COUNTY PLANNING &
ZONING

Address: 307 2ND ST NW, ROOM 219
AITKIN

Telephone: (218) 927-3761

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Publications:

Aitkin Independent Age

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Contract-Gross

U.S. Department of Homeland Security
FEMA Region 5
536 South Clark Street, 6th Floor
Chicago, IL 60605



FEMA

September 30, 2025

The Honorable J. Mark Wedel
Chair, Aitkin County Board of Commissioners
307 2nd Street Northwest
Aitkin, MN 56431

Prelim-EAP
Community Name: Aitkin County,
MN
(Unincorporated Areas)
Community No.: 270628

Re: National Flood Insurance Program (NFIP)
Preliminary Flood Insurance Study and Flood Insurance Rate Map Issued for Review

Dear Chairman Wedel:

We are pleased to present your community with copies of the Preliminary Flood Insurance Rate Map (FIRM) and Flood Insurance Study (FIS) report for Aitkin County, Minnesota and Incorporated Areas for your review and comment. We have produced the FIRM and FIS report in a countywide format, which means that flooding information for the entire county, including Aitkin County Unincorporated Areas and all other incorporated areas, is also shown.

FEMA has prepared a preliminary version of the FIRM using a process that captures digital flood hazard information and plots it on map panels using computer technology. In so doing, we have incorporated non-revised flood hazard information from all current effective FIRMs, Flood Hazard Boundary Maps, and Flood Boundary and Floodway Maps as appropriate.

To give your community an opportunity to review them FEMA has posted digital copies of the FIRM and FIS report materials to the following website:

<https://hazards.fema.gov/femaportal/prelimdownload/>

We will contact you shortly to schedule a formal community coordination meeting (a "Consultation Coordination Officer [CCO]" meeting) to discuss the revised flood hazard information, ordinance adoption, and other frequently asked questions and concerns. In the meantime, we encourage you to circulate the website address as widely as possible among elected officials, staff, and other individuals or organizations in the community that would have an interest in the FIRM and FIS report so that they will have the opportunity to review them before the formal community coordination meeting. The review period provides community officials and citizens in the affected communities with an opportunity to identify changes or corrections to non-technical information, such as corporate limits, road names, and stream names on the FIRM or in the FIS report. Comments may be sent to:

Jeff Weiss, Minnesota Department of Natural Resources
500 Lafayette Road, Box 25
St. Paul, MN 55155
or by email at jeff.weiss@state.mn.us

www.fema.gov

Please submit comments (digital format such as shapefiles preferred) no later than 30 days from the date of this letter. All comments and changes received during this review period will be incorporated, as appropriate, before the FIRM and FIS report become effective.

To assist your community in maintaining the FIRM, we have enclosed a Summary of Map Actions (SOMA) to document previous Letters of Map Change (LOMCs) (i.e., Letters of Map Amendment [LOMAs], Letters of Map Revision [LOMRs]) that will be superseded when the FIRM becomes effective. Information on LOMCs is presented in the following four categories: (1) LOMCs for which results have been included on the FIRM; (2) LOMCs for which results could not be shown on the FIRM because of scale limitations or because the LOMC issued had determined that the lots or structures involved were outside the SFHA as shown on the FIRM; (3) LOMCs for which results have not been included on the FIRM because the flood hazard information on which the original determinations were based is being superseded by new flood hazard information; and (4) LOMCs issued for multiple lots or structures where the determination for one or more of the lots or structures cannot be revalidated through an administrative process like the LOMCs in Category 2 above.

LOMCs in Category 2 will be revalidated through a single letter that reaffirms the validity of a previously issued LOMC; the letter will be sent to your community shortly before the effective date of the FIRM and will become effective one day after the FIRM becomes effective.

For the LOMCs listed in Category 4, we will review the data previously submitted for the LOMA or LOMR request and issue a new determination for the affected properties after the FIRM becomes effective upon request.

After the CCO Meeting, we will initiate a statutory 90-day appeal period for certain communities within Aitkin County. A statutory 90-day appeal period is required when FEMA adds or modifies Base (1-percent-annual-chance) Flood Elevations (BFEs), base flood depths, SFHAs, flood zone designations, or regulatory floodways within a community, as shown on the Preliminary FIRM. If your community is identified as requiring an appeal period, we will send you a letter approximately two weeks before the start of the 90-day appeal period to detail the appeal process. The letter will forward information regarding notifications to be published in the FEDERAL REGISTER and local newspaper(s) and will provide the first and second publication dates. The appeal period will start on the second publication date. Additional information concerning the 90-day appeal period will be provided during the CCO Meeting.

After the review and appeal periods have ended and we have addressed all comments/appeals, we will initiate final preparation of the FIRM and FIS report. The new FIRM and FIS report for your community will become effective approximately 7 to 10 months from now. Before the effective date, you will be notified in writing of the official FIRM and FIS report effective date and asked to adopt floodplain ordinances or modify existing ordinances as necessary that correspond with the new FIRM or FIS report. If you or other community officials have any questions about adopting floodplain ordinances, you may contact the FEMA Regional Office or discuss them with your State NFIP Coordinator. Several months before the effective date, we will mail one set of printed copies of the finalized FIRM and FIS report and digital copies of the map and report products.

Your community comments on the Preliminary FIRM panels and FIS report are an important part of our review process, and we will consider them carefully before we publish the FIRM and FIS report in their final form. If you have any questions regarding the Preliminary copies of the FIRM and FIS mapping products, please contact Jeff Weiss, Minnesota Department of Natural Resources, by telephone at (651) 259-5802 or by email at jeff.weiss@state.mn.us. If you have general questions about mapping issues, please call our FEMA Mapping and Insurance eXchange (FMIX), toll free, at (877) 336-2627 (877-FEMA MAP) or e-mail our FMIX staff at FEMA-FMIX@fema.dhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. McCarthy', with a stylized, looping flourish at the end.

Julia McCarthy
Acting Mitigation Division Director
FEMA Region 5

Enclosures: Preliminary Summary of Map Actions

cc: Andrew Carlstrom, Environmental Services Director, Aitkin County
Ceil Strauss, State NFIP Coordinator, MN DNR
Jeff Weiss, Surface Water and Floodplain Engineer, MN DNR
Kristy Dellwo, State Hazard Mitigation Officer, MN DPS
Meghan Burrows, Community Planner, FEMA Region 5
Munib Ahmad, Regional Engineer, FEMA Region 5

bcc: FEDD File
Case File



Board of County Commissioners Agenda Request

7B

Agenda Item #

Requested Meeting Date: October 14, 2025**Title of Item:** Public Waters Inventory Presentation (Discussion Only)

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☐ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i> ☐ Direction Requested ☒ Discussion Item ☐ Information Only	
Submitted by: Andrew Carlstrom		Department: Environmental Services
Presenter (Name and Title): Wes Saunders-Pearce, DNR Lead Hydrologist		Estimated Time Needed: 15 minutes
Summary of Issue: On August 15, 2025, Aitkin County was contacted by the Minnesota Department of Natural Resources (DNR) informing us that they were beginning work on the Public Waters Inventory (PWI) Update Project. Attached is the notification letter, frequently asked questions about the PWI, and process highlights. Please welcome DNR Lead Hydrologist, Wes Saunders-Pearce who will be presenting.		
Alternatives, Options, Effects on Others/Comments: N/A		
Recommended Action/Motion: No action requested.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		



Ecological and Water Resources
500 Lafayette Road
St. Paul, MN 55155

August 15, 2025

Via Electronic and US Mail

J. Mark Wedel, Chair
Aitkin County Board of Commissioners
307 2nd Street NW
Aitkin, MN 56431
mark.wedel@aitkincountymn.gov

RE: Public Waters Inventory Corrections Within Aitkin County

Dear Mark Wedel:

In 2024, the Minnesota Legislature enacted Minn. Stat. § 103G.201 (f) which directed the Department of Natural Resources (DNR) to update the state's Public Water Inventory (PWI) by correcting errors in the original inventory; adding or subtracting trout stream tributaries; adding depleted quarries, and sand and gravel pits; and adding or subtracting public waters that have been created or eliminated as a DNR permit requirement. The DNR will update the inventory on a county-by-county basis. We are now beginning this work in Aitkin County.

What are public waters and the PWI?

Public waters are defined by Minn. Stat. § 103G.005, subd. 15 and include meandered lakes, water basins, altered and unaltered water courses, and public waters wetlands. The state holds title to its public waters and lands thereunder as a trustee for the people for public use. The DNR is responsible for regulating activities in these waters to protect the public's interest.

Although the statutory definition of public waters controls a water's classification as public, the PWI is a tool used to help identify public waters in Minnesota. County PWI lists and maps (which together constitute the PWI) were first created by the DNR in the 1980s and the PWI remains a reliable and robust tool in protecting water resources across the state.

Summary of the original PWI stakeholder process

The creation of the PWI was a rigorous and robust process that involved the development of a preliminary list and map of all public waters in each county (preliminary PWI). This list was submitted to the county, after which the county held public informational meetings to elicit feedback on the proposed PWI. DNR reviewed all comments forwarded by the county on the draft PWI, adjusted the preliminary inventory, and published notice of the revised PWI list and maps in each county.

The notice invited anyone challenging a designation to “list the reason(s) why the particular public water or wetland does not meet the statutory definition” of a public water. These objections were heard in a hearing similar in nature to a contested-case hearing. The hearing panel was required to issue findings of fact and conclusions of law which were then used by the DNR to finalize the PWI for the county. The decisions issued by the three-judge panel were appealable to the Commissioner and ultimately to the appellate court. Given the rigors of this process, it is not DNR’s intent to reopen the PWI in each county.

The PWI Update stakeholder process

The DNR will use the original PWI stakeholder process to update and correct the original PWI as directed by the new legislation. DNR will undertake this work on a county-by-county basis. The process that the DNR will use is:

- Prepare a preliminary map reflecting the proposed corrections and any modifications and submit it to the county board. Potentially affected landowners will receive direct mail notice.
- Host a public meeting, in conjunction with a county board meeting, to elicit public feedback on the preliminary revisions to the map. Public meeting details, including date and location, will be provided in the preliminary map notice sent to all parties. After the public meeting, the DNR will provide a 30-day comment period on the corrections and modifications made in the preliminary map.
- Review the feedback received during the comment period and make necessary modification to the preliminary map. This revised map, now a provisional final map, will be submitted to the county and made available on the DNR’s project webpage.
- Provide 90 days for parties (including riparian landowners) or counties wishing to challenge a decision made by the DNR to request DNR Commissioner’s Review of the modified and updated PWI. This request must be accompanied by a submission form provided by DNR. The form requires a challenge to include technical rationale of statutory definition(s) not met; comprehensive supporting maps and imagery; and, if warranted, evidence from the original PWI review process. Commissioner’s Review requests that do not include a submission form and required materials will be denied.
- Issue the updated PWI list and map for the county, upon completion of Commissioner’s Review process.

Past decisions, including those tied to the original PWI effort and subsequent final agency actions, will remain in place and are not subject to challenge. The PWI Update Project is not a stakeholder opportunity to re-make past PWI decisions.

Examples of known PWI errors and corrections

The PWI Update Project addresses known errors identified by the DNR. The project is a targeted effort and is not a re-inventory of the state’s public waters. Examples of corrections and revisions the DNR has identified statewide include:

- Designated trout streams and trout stream tributaries that are not identified on the PWI.
- Watercourses that qualify as a public water but were removed from the PWI in 2017 by Commissioner’s Order due to errors found during the 2016 Buffer Protection Map initiative.
- Existing public water wetlands that clearly did not conform to statutory criteria for size (estimated area).
- County boundary corrections.

In addition to the example corrections above, DNR Area Hydrologists will inform the PWI Update Project of case-by-case potential corrections when their assigned county is under review.

The following is not considered to be an "error in the original inventory":

- Areas initially proposed on the preliminary inventory that were subsequently removed by the DNR as part of the public information meeting process or dropped from or remained on the PWI as part of the petition, hearing, and appeal process.

How does this impact landowners in this county?

The updated PWI will provide a better tool for water resource protection, regulatory clarity and a shared understanding of where public waters are located on the landscape. The PWI Update Project will likely result in adding or removing some waters from the inventory. Landowners adjacent to added public waters will be subject to the State Buffer Law.

For more project information see the [Public Waters Inventory Update Project | Minnesota DNR](#). Additionally, the project webpage features a map tool showing the county update status statewide. Questions about the PWI Update Project can be sent to pwi.update.dnr@state.mn.us.

Our project team is available to meet with you, either individually or at a scheduled board meeting, to discuss any items as we begin work on the PWI Update. Please contact me directly by email at wes.saunders-pearce@state.mn.us or by phone at (651) 259-5416 if you would like to arrange an initial meeting.

Sincerely,



Wes Saunders-Pearce
Lead Hydrologist, PWI Update Project

cc: Aitkin County Administrator (vacant)
Darrell Schindler, DNR Regional Manager
Darrin Hoverson, DNR District Manager
Jacob Frie, DNR Area Hydrologist

Frequently Asked Questions – Public Waters Inventory Update

What is the PWI Update Project?

Public waters are defined in statute and include lakes, wetlands and watercourses of certain sizes and characteristics. A 2024 statute revision clarified that public waters are not determined by their inclusion in or exclusion from the Public Waters Inventory (PWI). However, because the PWI is such an important tool, the DNR has been directed to update the PWI.

The PWI Update process will proceed with a goal of averaging 12 counties a year, concluding by 2032. The update effort will be organized with review of four counties at a time, distributed across DNR's four administrative regions.

Is the PWI being completely rebuilt?

No. The PWI Update Project is a targeted effort and is not a re-inventory of the state's public waters. Statewide, the Project's baseline review areas are:

- Designated trout stream tributaries to be added.
- Watercourses that qualify as a public water but were removed from the PWI in 2017 by Commissioner's Order due to errors found during the Buffer Protection Map project.
- Public water wetlands that clearly did not conform to statutory criteria for size.

During the county review process, DNR Area Hydrologists may inform the project of case-by-case potential corrections in addition to the baseline data. However, past decisions, including those tied to the original PWI effort and subsequent final agency actions, will remain in place and are not subject to review.

When will the PWI Update occur in my county?

Counties will be updated on a quasi-alphabetic basis with adjustment as needed to defer areas with intricate topics such as ongoing trout stream designations.

Counties will be notified by letter prior to the work commencing. The project webpage and email notification will be used for updates and to display county status statewide.

How will the PWI Update Project proceed?

The DNR has assembled a team of hydrologists to use the best available technology, within the time constraints of the project, to conduct technical analysis of needed PWI corrections.

A diagram illustrating the process is available on the project website. A general outline of the process is as follows:

- The DNR will send a notification letter to a county and begin technical review.
- The DNR will prepare a map of preliminary corrections with opportunity for review, questions and comments.
- Potentially affected landowners will receive direct mail notice of the preliminary map.
- A public meeting will be held in each county, with notice of the meeting provided via GovDelivery email.
- Any comments received will be considered prior to finalization of PWI corrections for that county.
- Parties wishing to challenge a decision made by the DNR will have an opportunity to request a Commissioner's Review.
- A final map and list will be published.

Will landowners and others have opportunities for input and feedback?

Yes. As preliminary corrections are provided for each county, there will be opportunity for review, questions and comments. Any comments received

will be considered prior to finalization of PWI corrections for that county.

What types of feedback are being sought?

The DNR will receive public comments on the PWI update preliminary map through a web-based tool accessible through the project website (mndnr.gov/pwi-update).

Useful feedback will be specific to proposed corrections shown on the preliminary map and related statutory definitions of public waters. Feedback not sought by the DNR includes refinements to digital line placement or public water name adjustment. Those data management activities are not a statutory definition error and are not part of the PWI Update scope of work.

Feedback on Buffer Law requirements for any new public waters will be accepted only after the finalization of a county's updated map.

When is the comment period?

The stakeholder outreach phase begins when the DNR publishes the preliminary map of proposed corrections for a county. The comment period will close thirty days after the public meeting is held.

How will the preliminary map be distributed?

The preliminary map of proposed corrections will be available for viewing on an interactive web-based tool accessible through the project website (mndnr.gov/pwi-update). Additionally, static PDF versions of the preliminary map will be created.

The DNR will announce the preliminary map along with details of the public meeting via multiple channels.

- Emails and printed mail will be sent to a county board, county administrator, SWCD, and Tribal governments as applicable.
- Potentially affected landowners will receive printed mail. Notice will be published in the county newspaper of record.
- GovDelivery subscribers will receive a notification. A link to sign up for

GovDelivery updates is available on the project webpage (mndnr.gov/pwi-update).

What is the Commissioner's Review process?

The DNR will review the feedback received during the comment period and make necessary modification to the preliminary map. This revised map, now a provisional final map, will be submitted to the county and made available on the project webpage. Parties wishing to challenge a decision made by the DNR will have 90 days to request a Commissioner's Review of the modified and updated PWI. This request must be accompanied by a submission form provided by the DNR and all required evidentiary materials.

How does the PWI Update Project relate to Minnesota's existing Buffer Law?

Minnesota's Buffer Law requires perennial vegetation buffers of up to 50 feet along rivers, streams and ditches that help filter out phosphorus, nitrogen and sediment.

The DNR's role in Minnesota's buffer law is to produce and maintain a map of public waters and public ditch systems that require permanent vegetation buffers.

The PWI Update may change the buffer requirements on some public waters subject to corrections. Any waterbody added to the PWI will be subject to applicable buffer requirements. The update to the buffer map would occur after the PWI updates in a county are finalized.

How will the PWI Update Project affect local requirements such as shoreland ordinances?

The project will not change shoreland regulations on existing public waters on the PWI. Any waterbody added to the PWI will not automatically have a shoreland classification. Local governments interested in revising or amending their shoreland ordinance as a result of an updated list of public waters can contact Dan Petrik, DNR Shoreland Program Manager, at Daniel.Petrik@state.mn.us

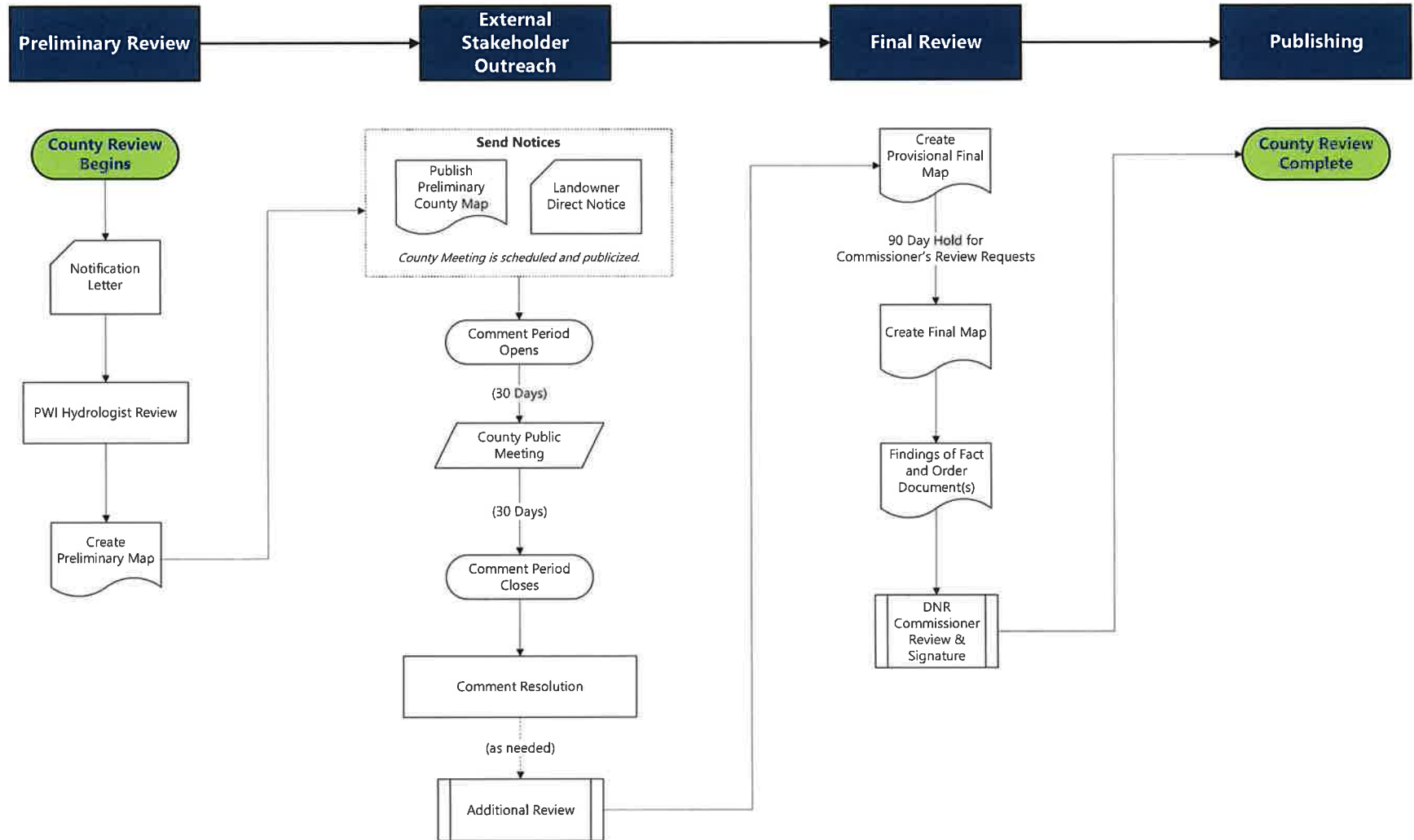
Where can I find out more?

Questions about the PWI Update Project can be sent to pwi.update.dnr@state.mn.us

PWI Update Project | Process Highlights

This diagram shows a simplified view of the DNR's process to review the Public Waters Inventory Updates for each county.

Author	PWI Update Project Team
Date	July 2025
Contact	pwi.update.dnr@state.mn.us





Board of County Commissioners Agenda Request

7C
Agenda Item #

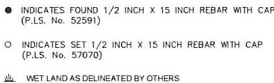
Requested Meeting Date: October 14, 2025

Title of Item: "The Overlook at the Preserve" Final Plat

☒ REGULAR AGENDA ☐ CONSENT AGENDA	Action Requested: ☒ Approve/Deny Motion ☐ Adopt Resolution (attach draft) ☐ Hold Public Hearing <i>*provide copy of hearing notice that was published</i>	☐ Direction Requested ☐ Discussion Item ☐ Information Only
Submitted by: Andrew Carlstrom		Department: Environmental Services
Presenter (Name and Title): Andrew Carlstrom, Environmental Services Director		Estimated Time Needed: 5 minutes
Summary of Issue: In accordance with Section 5.02(0) and Section 6.0 of the Aitkin County Subdivision Ordinance, the requirements for preliminary and final plat have been met. The final plat conforms to the preliminary plat approved by the Planning Commission on September 15, 2025. The proposed plat is a 3 lot residential subdivision located in Workman Township. I am respectfully requesting the Board of Commissioners' approval in order to allow the applicant to move ahead with development of this platted subdivision. Attached is the final plat and associated conditions for the proposal.		
Alternatives, Options, Effects on Others/Comments: Motion to deny the proposed "Overlook at the Preserve" Plat.		
Recommended Action/Motion: Motion to approve the final plat of "Overlook at the Preserve" and authorize the Board Chair signature on the Final Plat drawings.		
Financial Impact: <i>Is there a cost associated with this request?</i> ☐ Yes ☒ No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> ☐ Yes ☐ No <i>Please Explain:</i>		

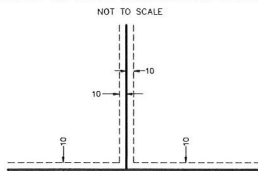
**Conditions for Scott Spaeth of Directed Investments of MN #2025-000674 and
#2025-000738**

1. Pay all fees and acquire all signatures on "Checklist for Plat Approval".
2. Upon approval of preliminary plat and final plat, complete Mylars drawing for county signatures and recording.
3. Real estate signs must be in compliance with the Zoning Ordinance.



BEARING NOTE:
The East line of the Southwest Quarter of Section 24,
Township 49, Range 24, Aitkin County, Minnesota, is
assumed to bear N00°10'20"E.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



BEING 10 FEET IN WIDTH AND ADJOINING SIDE LOT LINES
AND BEING 10 FEET IN WIDTH AND ADJOINING PUBLIC WAYS
UNLESS OTHERWISE INDICATED ON THIS PLAT

[illegible]

In witness whereof Directed Investments of Minnesota, LLC, a Minnesota Limited Liability Company, has caused these presents to be signed by its proper officer this 24 day of August, 2010

Scott Spaeth, President

STATE OF MINNESOTA

COUNTY OF

This instrument was acknowledged before me this ____ day of _____, 20____, by Scott Spaeth, President of Directed Investments of Minnesota, L.L.C, on behalf of the company _____.

Notary Public Signature

Notary Printed Name _____

Notary Public _____ County, Minnesota

My Commission Expires _____

I, Caleb J. Kadelbach do hereby certify that this plat was prepared by me or under my direct supervision, that I am a duly Licensed Land Surveyor in the State of Minnesota, that this plat is a correct representation of the boundary survey, that all mathematical data and labels are correctly designated on this plat, that all monuments depicted on the plat have been, or will be correctly set within one year, that all water boundaries and wetlands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat, and all public ways are shown and labeled on this plat.

Dated this _____ day of _____, 20____

Kaleb J. Kadelbach, Licensed Land Surveyor
Minnesota License No. 57070

STATE OF MINNESOTA

COUNTY OF _____

The foregoing surveyor's certificate was acknowledged before me this _____ day of _____, 20_____, by Kaleb J. Kadelbach, Land Surveyor, Minnesota Licence No 57070

Notary Public Signature

Notary Printed Name _____

Notary Public _____ County, Minnesota

My Commission Expires _____

I hereby certify that this plat has been checked and approved this _____ day of _____, 20____.

County Surveyor, Aitkin County

I, _____, Auditor of Aitkin County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the years prior to 20_____.

Artkin County Auditor

_____, Treasurer for Aitkin County, Minnesota, do hereby certify that the taxes on the lands described hereon have been paid for the year 20__.

Aitkin County Treasurer

This plat of THE OVERLOOK AT THE PRESERVE was accepted and approved by the Board of County Commissioners of Aitkin County, Minnesota, this _____ day of _____, 20____.

Chairperson, Antion County Board

Aitkin County Auditor

I hereby certify that this instrument was filed in the office of the County Recorder for record on this _____ day of _____, 20____, at _____ o'clock _____ M., and was duly recorded in Document No. _____.

County Recorder, Aitkin County, Minnesota

APEX
LAND SURVEYING



Aitkin County Board of Commissioners Committee Reports Forms

8A

Agenda Item #

Committee	Freq	Scheduled	Representative
Association of MN Counties (AMC)			
Environment & Natural Resources Policy			Environmental Services Director
General Government			Commissioner Leiviska
Health & Human Services			HHS Director
Indian Affairs Task Force			Commissioner Westerlund
Public Safety Committee			Commissioner Westerlund
Transportation Policy			Commissioner Kearney
Age-Friendly Changemakers			Kearney
Aitkin Airport Commission	Monthly	1st Wednesday	Wedel
Aquatic Invasive Species (AIS)	Monthly	3rd Thursday	Wedel and Sample
Aitkin County CARE Board	Monthly	3rd Thursday	Westerlund
Aitkin County Community Corrections	Quarterly	Varies	Wedel and Westerlund
Anoka County JPA Advisory Board	3x per year	1st Thursday in Feb, June and	Westerlund
Aitkin County Opioid Settlement Sub-committee	TBD	TBD	Sample
Aitkin County Water Planning Task Force	Bi-monthly	3rd Wednesday	Wedel
Aitkin Economic Development Administration	Quarterly	3rd Thursday	Wedel
Arrowhead Counties Association	8 or 9x yearly Sept. to May	1x a month, 3rd Wed.	Kearney, Alt. Westerlund
Arrowhead Economic Opportunity Agency	Bi-monthly (begin Feb.)	3rd Wednesday	Kearney, ALT. Leiviska
Arrowhead Regional Development Comm.	Quarterly	3rd Thursday	Kearney, ALT. Leiviska
ATV Committee	Monthly		Leiviska and Westerlund
Big Sandy Lake Management Plan	Monthly	2nd Wednesday	Sample Alt. Kearney
Brainerd 1 Watershed 1 Plan	Monthly	4th Tuesday	Wedel
Budget Committee	Monthly	1st Tuesday	Leiviska and Wedel
East Central Regional Library Board	Monthly	2nd Monday	Leiviska Alt. Sample
Economic Development	Monthly	4th Wednesday	Wedel and Sample
Emergency Management	As needed		Wedel
Environmental Assessment Worksheet	As needed		Kearney and Sample
Extension	4x year	Monday	Kearney Alt. Westerlund
Facilities	As needed		Wedel and Sample
H&HS Advisory (Liaison)	Monthly except July	1st Wednesday	Wedel and Kearney
Historical Society (Liaison)	Monthly	4th Wednesday	Leiviska
Joint Powers Natural Resource Board	Odd Months	4th Monday	Sample and Land Commissioner
Lakes and Pines	Monthly	3rd Monday	Leiviska Alt. Kearney
Law Library	Quarterly	Set by Judge	Leiviska Alt. Kearney
MCIT			Westerlund, Seibert
McGregor Airport Commission	Monthly	Last Wednesday	Sample
Mille Lacs Fisheries Input Group	8-10x yr		Westerlund
Mille Lacs Watershed	10x year	3rd Monday	Leiviska, Alt. Westerlund
Mississippi Grand Rapids 1W1P			Kearney
Mississippi Headwaters Board	Monthly	4th Friday	Kearney Alt. Sample
MN Rural Counties	8x year	Varies	Westerlund, Alt. Leiviska
Natural Resources Advisory Committee	8-10x yr	2nd Monday	Kearney and Sample
JET (NE MN Office Job Training)	As called		Leiviska
Northeast MN ATP	Quarterly	2nd Wednesday	Kearney (Leiviska, Alt.) and
Northeast MN Emergency Communications Board (ECB)	5-6x yr	4th Thursday	Leiviska (Sheriff Guida Alt.)
Northeast Waste Advisory Council	Quarterly	2nd Monday	Westerlund Alt. Sample
Northern Counties Land Use Coordinating Board	Monthly	1st Thursday	Westerlund Alt. Kearney
Ordinance	As needed		Leiviska and Sample
Personnel/Insurance	As needed	2nd Tuesday	Kearney and Wedel
Planning Commission	Monthly	3rd Monday	Kearney Alt. Westerlund
Rum 1W1P Policy Committee	Monthly	Unknown	Westerlund, Alt. Leiviska
Snake River 1W1P Policy			Leiviska Alt. Sample
Sobriety Court	Bi-Monthly	3rd Thursday	Wedel
Solid Waste Advisory	As needed		Wedel and Sample
Toward Zero Deaths	Monthly	2nd Wednesday	Wedel
Tri-County Community Health Services	Bi-Monthly	2nd Thursday	Westerlund